



CITY OF APPLETON

MEMORANDUM

To: Chris Croatt, Chair
Members of the Safety and Licensing Committee
Members of the Common Council

From: Amy Molitor, City Clerk

Date: August 13, 2026

Re: Special Event Denial – Rally for Equality

The Special Event Policy requires applications to be submitted a minimum of forty-five (45) days prior to the event date. This is to allow adequate time for planning and resource availability to support special events. Melissa Miothe of Appleton Area NOW applied for the Rally for Equality event on August 5th which is twenty-one (21) days out from the event date of August 26, 2026. As a result of the late submittal, the application was automatically denied pursuant to the policy. The policy allows for applications that are denied for any reason to be submitted to the Common Council by way of the Safety & Licensing Committee for final determination. On August 6th Ms. Miothe indicated via email that the event organizers would like to appeal the denial of the Rally for Equality event.

The special event application was routed for departmental recommendations, and all necessary departments have recommended their approval of this event. This includes Risk Management, Police, Fire, Health, Public Works, Valley Transit, and Parks & Recreation.