



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, January 6, 2025

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

Alder Fenton attended remotely

Present: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[24-1622](#)

12/09/24 Finance Committee Meeting minutes

Attachments: [120924 Meeting Minutes.pdf](#)

**Hartzheim moved, seconded by Croatt, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

5. **Public Hearing/Appearances**

[24-1625](#)

Ms. Diane Keuther, Commodore of the Appleton Yacht Club to present the Club's financial reports.

Attachments: [Appleton Yacht Club 2024 Annual Report - Summary.pdf](#)
[Appleton Yacht Club 2024 Financial Report.pdf](#)

This Appearance was presented

6. **Action Items**

[24-1623](#)

Request to approve Contract Amendment #1 with Restoration Systems Inc. for Green Ramp Barrier Panel Emergency Repairs Phase 1, in an increase of \$17,225, for a new not-to-exceed contract total of \$64,455.

Attachments: [Finance Memo Green Ramp Phase 1 Repairs Contract Amend 1 01-06-2025.pdf](#)

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[24-1624](#)

Request to award the 2025 Interior Finishes and Furniture Project - Community Development to Chet Wesenberg Architect, LLC. for a sole-source contract not-to-exceed \$67,400.

Attachments: [2025 Community Development AE Services.pdf](#)
[Sole Source Community Dev.pdf](#)

Croatt moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

7. Information Items

[24-1626](#)

Contract 53-24 was awarded to Crafts, Inc. for \$1,107,734 with a contingency of \$66,464 for WWTP A, S, & V Roof Repair and Replacement. Change orders were approved totaling \$4,800. Final contract amount is \$1,112,534 with a contingency of \$61,664. Payments issued to date total \$1,078,227.30. Request final payment of \$34,306.70.

This item was presented

[24-1627](#)

Contract 84-22 was awarded to Miron Construction for \$5,330,989 with a contingency of \$799,648 for Sludge Storage Addition. Change orders were approved totaling \$280,400.48. Final contract amount is \$5,611,389.48 with a contingency of \$519,247.52. Payments issued to date total \$5,601,389.48. Request final payment of \$10,000.

This item was presented

[24-1628](#)

Contract 27-24 was awarded to Kruczek Construction Inc. for \$2,959,994.96 with a contingency of \$30,000 for W-24 Sewer & Water Reconstruction No. 1. Payments issued to date total \$2,627,401.62. Request final payment of \$184,731.70.

This item was presented

[24-1629](#)

Contract 116-23 was awarded to Vinton Construction Company for the 2023 Lundgaard Park Phase One Construction Project in the amount of \$911,177.70 with a contingency of \$137,000. Change orders were issued totaling \$14,200.54. Payments to date total \$870,124.10. Request final payment of \$55,254.14.

This item was presented

[24-1630](#)

Contract 108-23 was awarded to Southport Engineered Systems, LLC. for the 2023 MSB CEA Shop HVAC Replacement Project in the amount of \$664,550 with an 8% contingency of \$53,164. Two change orders were issued in the amount of \$35,337. Payments to date total \$682,389.81. Request final payment of \$17,497.19.

This item was presented

[24-1631](#)

Contract 55-24 was awarded to Van Rite Plumbing Inc. for \$524,896.87 for Y-24 Lead/Galvanized Water Service Replacement. Payments issued to date total \$463,762.13. Request final payment of \$55,479.92.

This item was presented

[24-1632](#)

Contract 30-24 was awarded to Advance Construction Inc for Z-24 Water Reconstruction in an amount not to exceed \$980,663. Payments issued to date total \$404,554.52. Request final payment of \$474,764.73.

This item was presented

[24-1633](#)

The following 2024 Budget adjustments were approved by the Finance Director in accordance with Policy:

General Fund - Library

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|--|----------|
| Community Partner - Other Reimbursements | +\$2,000 |
| Community Partner - Supplies | +\$2,000 |

To record Wild Women in the Kitchen Grant

General Fund - Library

| | |
|--|-------|
| Materials Management - Other Reimbursements | +\$25 |
| Materials Management - Books and Library Materials | +\$25 |

To record David Greene Memorial (Opening Day)

General Fund - Library

| | |
|---------------------------------|--------|
| Childrens - Other Reimbursement | +\$100 |
| Childrens - Office Supplies | +\$100 |

To record ESL Donation

This item was presented

8. Adjournment

**Hartzheim moved, seconded by Van Zeeland, that this meeting be adjourned.
Roll Call. Motion carried by the following vote:**

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland