

**RECRUITMENT STATUS REPORT  
UPDATES THRU 9-5-14**

<b>STAFF PERSON</b>	<b>POSITION</b>	<b>DEPT.</b>	<b>Date of Vacancy</b>	<b>RTF Approval Date</b>	<b># of Openings</b>	<b>STATUS</b>
<b>KIM</b>	Inspector	DPW	6/27/14	6/17/14	1	Resignation of Johan Hendriks Interview on 9/9/14
	Operator I – Street	DPW	8/18/14	6/25/14	1	Promotion of Allen Mankiewicz Interviews 9/15/14
	Operator II - Sign Tech	DPW	7/28/14	6/23/14	1	Todd Kalies promoted
	Operator II – Street	DPW	8/28/14	Pending	1	Resignation of Bob Oskey
	Laborer	DPW	Anticipated	NA	3 anticipated	Anticipated vacancies – will add to eligibility list 6 people placed on eligibility list
	5 <sup>th</sup> Floor Customer Service	DPW	10/6/14	T.O. Change pending	1	Dept requesting change to combine with an additional PT FTE
	Golf Course Superintendent	PRFM	1/3/14	Re-org apprvd 12/19/13	1	Psychological and medical exams pending on final candidate
<b>JAY/ SANDY</b>	Police Chief	Police	9/5/14	8/13/14	1	Pete Helein retirement Application deadline date 9/30/14
<b>JAY</b>	Police Officer	Police	NA	NA	Est. new Elig. List	Chief interviews 9/9/14, 9/10/14, and 9/11/14
	Customer Service Accounting Manager	Finance	6/30/14	7/22/14	1	Working on next steps with top candidate
	Assistant City Attorney I	Legal Serv.	9/12/14	8/21/14	1	Application deadline 9/28/14
	Assistant City Attorney II	Legal Serv.	08/25/14	4/1/14	1	Mayor reviewing position

**TOTAL POSITIONS OPEN = 13      TOTAL ELIGIBILITY LISTS = 1**

**Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.**

**POSITIONS ON HOLD**

<b>STAFF PERSON</b>	<b>POSITION</b>	<b>DEPT</b>	<b>Date(s) of Opening(s)</b>	<b>RTF Approval Date</b>	<b># of Openings</b>	<b>Person Vacating Position/Status</b>
<b>KIM</b>	8 Month Engineering Technician	DPW	5/30/14	7/8/14 – to fill in spring 2015	1	Resignation of Josh Collien
<b>JAY</b>	Community Development Support Staff	Comm Dev	1/17/14	Pending	1	Dept. and Mayor reviewing position

**TOTAL POSITIONS ON HOLD = 2      TOTAL ELIGIBILITY LISTS = 0**