



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, March 13, 2018

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Dannecker called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

3. Approval of minutes from previous meeting

[18-0342](#)

Approval of the February 27, 2018 Utilities Committee Meeting Minutes.

Attachments: [February 27, 2018 Utilities Committee Meeting Minutes](#)

Meltzer moved, seconded by Dvorachek, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Dannecker, Baranowski, Meltzer and Dvorachek

Abstained: 1 - Reed

[18-0343](#)

Approval of the March 7, 2018 Special Utilities Committee Meeting Minutes.

Attachments: [March 7, 2018 SPECIAL Utilities Committee Meeting Minutes.pdf](#)

Meltzer moved, seconded by Dvorachek, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Dannecker, Baranowski, Meltzer and Dvorachek

Abstained: 1 - Reed

4. Public Hearings/Appearances

5. Action Items

[18-0344](#)

Approve 2017 Annual Stormwater Report to the Wisconsin Department of Natural Resources.

Attachments: [2017 MS4 Annual Report to Utilities Committee.pdf](#)

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[18-0345](#)

Preliminary Resolution 2-P-18 for Sanitary Laterals, Storm Laterals and Storm Main be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [Resolution 2-P-18.pdf](#)

Baranowski moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[18-0346](#)

Award Water System Distribution Master Planning Study Update to AECOM in an amount not to exceed \$125,000.

Attachments: [Water System Distribution Master Plan Study AECOM.pdf](#)

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[18-0347](#)

Approve TMDL Compliance Summary Tables.

Attachments: [TMDL Compliance Summary March 2018.pdf](#)

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[18-0388](#)

Approval of an Engineering contract for the Briarcliff and Midway Road Lift Station Improvements Projects to McMahon in the amount of \$37,375 plus a 15% contingency of \$5,606 for a total cost of \$42,981.

Attachments: [UC Memo Briarcliff and Midway Road Lift Station Improve Award McMahon.pdf](#)

Baranowski moved, seconded by Dvorachek, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[18-0389](#)

Approval of an Engineering contract for the Compost Facility Preliminary Engineering Project for Design and Consulting Services to Coker Composting and Consulting in the amount of \$62,142 plus a 15% contingency of \$9,321 for a total cost not to exceed \$71,463.

Attachments: [UC Memo_Compost Facility Prelim Design Award_Coker.pdf](#)

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

6. Information Items

[18-0348](#)

Wastewater Treatment Plant - WDNR Compliance Evaluation Inspection

Attachments: [WDNR Regulatory Inspection 2018.pdf](#)

This item was presented.

[18-0349](#)

Regulatory Upgrade and Improvement Project: CH2M Hill Settlement Claim Resolution for \$30,150.

This item was presented.

[18-0350](#)

Review stormwater management Alternatives 1 and 4 for the urbanization of Evergreen Drive and Alvin Street.

Attachments: [Evergreen Alvin Atls 1 4 info memo.pdf](#)

[Evergreen Alvin Atls 1 and 4.pdf](#)

This item was presented.

[18-0351](#)

Regulatory Upgrade and Process Improvement Project - Concrete Wall Rebuild

Attachments: [Staab Proposal Executed 02-21-18.pdf](#)

This item was presented.

[18-0352](#)

Monthly Reports for January 2018:
- Water Distribution and Meter Team Monthly Report

Attachments: [Water Meter Team Reports January.pdf](#)

This item was presented.

7. Adjournment

Baranowski moved, seconded by Reed, that the Utilities Committee meeting be adjourned at 5:40 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek