



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Utilities Committee

---

Tuesday, November 26, 2013

4:30 PM

Sixth Floor, Room 6 A/B

---

1. Call meeting to order

*Chairperson Martin called the Utilities Committee meeting to order at 4:30 p.m.*

2. Roll call of membership

**Present:** 4 - Alderperson Jeffrey Jirschele, Alderperson John Robin Hill, Alderperson Joe Martin and Alderperson Kyle Lobner

**Excused:** 1 - Alderperson Cathy Spears

3. Approval of minutes from previous meeting

**13-1745** Approval of the November 12, 2013 Utilities Committee Meeting minutes.

**Alderperson Hill moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin and Alderperson Lobner

**Excused:** 1 - Alderperson Spears

4. Public Hearings/Appearances

5. Action Items

**13-1742** Approve Intergovernmental Agreement to permit the sale of water to St. Peter's Church in the Town of Freedom.

**Alderperson Hill moved, seconded by Alderperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Jirschele, Alderperson Hill, Alderperson Martin and Alderperson Lobner

**Excused:** 1 - Alderperson Spears

**13-1743** Award of 2013F Stormwater Consulting Services Contract for West Wisconsin Study Area Preliminary Engineering in an amount not to exceed \$100,000.

**Aldersperson Jirschele moved, seconded by Aldersperson Hill, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Jirschele, Aldersperson Hill, Aldersperson Martin and Aldersperson Lobner

**Excused:** 1 - Aldersperson Spears

**13-1768** Award of 2014A Stormwater Consulting Services Contract for 2014 Stormwater Management Plan Reviews to RA Smith in an amount not to exceed \$75,000.

**Aldersperson Hill moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Jirschele, Aldersperson Hill, Aldersperson Martin and Aldersperson Lobner

**Excused:** 1 - Aldersperson Spears

## 6. Information Items

**13-1744** Possible Award of Construction Contract for the Regulatory Upgrades and Process Improvement Project to the Appleton Water Treatment Facility at the Finance Committee Meeting on December 4, 2013.

*The possible award of the construction contract for the Regulatory Upgrade and Process Improvement Project was discussed.*

**13-1767** Grant application to Focus on Energy for Ultraviolet Light Process Improvements at the Appleton Water Treatment Facility in the amount of \$53,292.

*The Committee discussed the grant application.*

**13-1741** Monthly Reports for October:  
-Water Distribution and Meter Team Report

*The Committee reviewed the reports.*

## 7. Adjournment

**Aldersperson Lobner moved, seconded by Aldersperson Hill, that the Utilities Committee meeting be adjourned at 4:52 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Jirschele, Aldersperson Hill, Aldersperson Martin and Aldersperson Lobner

