



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: Community and Economic Development Committee

FROM: Nikki Gerhard, Community Development Specialist

DATE: November 11, 2020

RE: Recommendations for 2021 Community Development Block Grant Funding

Background. The estimated 2021 CDBG award listed in the 2021 City budget was \$591,226. This amount was estimated based on the most recent three years of awards. Staff determined the allocations for the Homeowner Rehabilitation Loan Program, Appleton Housing Authority, and administrative costs. The remaining amount was available for department projects and community partners through a competitive application process.

Application Information. CDBG applications from City Departments were due to the Community and Economic Development Department on August 31, 2020. One application was submitted and was recently approved for the full request. CDBG applications from community partners for the 2021 program year were due to the Community and Economic Development Department on September 30, 2020.

Seven applications were submitted under the routine annual allocation process. After awards were allocated for City programs, administration, and the City Department project, the amount available to allocate to the community partner applicants was \$369,849.84. Only 15 percent of a grantee’s allocation may be used for public service activities, per HUD regulations. In this instance, only a maximum of \$88,684 is projected to be available for public service activities. Because the Appleton Police Department’s Summer of Services project fell under the public service category, the remaining balance allowable to community partner applicants was \$16,632.84. The total amount requested by community partner applicants whose activities fell under the public service category was \$16,632.84; while the total amount requested by community partner applicants whose activities did not fall under the public service category was \$384,185. Refer to the attachments for a specific breakdown of the allocations.

Application Review. The CDBG Advisory Board met on October 27, 2020. Members were asked to review the applications and decide upon allocation amounts prior to the meeting. The allocation amounts made by each board member were compiled and discussed at the meeting. Allocation recommendations were agreed upon pursuant to this discussion.

Allocation Approval. The funding allocation recommendations from the CDBG Advisory Board for community partners are presented in the attached table for CEDC approval.

Staff recommends approval of the preliminary allocations, as presented.

The following attachments are provided for additional information on this action item.

Attached Documents:

- 1.) 2021PY CDBG Advisory Board Membership
- 2.) CDBG Policy
- 3.) 2021PY Community Partner Application Award Recommendations
- 4.) 2021PY Simple Summary of Award Recommendations

If you have any questions, please contact me at (920) 832-6469 or nikki.gerhard@appleton.org. Thank you!