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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 4/26/2021

RE: Action: Award the "2021 AWWTP Electrical Distribution Upgrades Phase 4 Project – Lower Substation Building Renovation" contract to Cardinal Construction Co., Inc. in the amount of \$303,395 with a contingency of 12% for a project total not to exceed \$339,802.

The 2021 Capital Improvement Plan includes \$2,300,000 for the Wastewater Electrical Distribution Upgrades Project. The amount of \$1,266,333 was carried over from 2020 for a Phase 4 total budget of \$3,566,333. The amount of \$219,000 has been utilized for design and \$2,130,000 has been utilized for the Substation Installation Project, leaving a balance of \$1,217,333 for construction activities associated with Phase 4 of the AWWTP Electrical Distribution Upgrades Project. The majority of the electrical distribution system is from the mid-1970's and has reached the end of its useful life. The electrical distribution system is critical to the Wastewater Treatment Plant's operations and needs to be upgraded to reduce the risk of an electrical distribution component failure. This is Phase Four of a Five-Phase project.

The bids were received as follows:

Cardinal Construction Co., Inc.	\$303,395
The Boldt Co.	\$341,042

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Cardinal Construction Co., Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Cardinal Construction Co., Inc. in the amount of \$303,395 plus a contingency of 12% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.