



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Municipal Services Committee

Monday, April 7, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership

Present: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

4. Approval of minutes from previous meeting

[25-0345](#)

Minutes from March 24, 2025

Attachments: [03-24-25 MSC Minutes.pdf](#)

Siebers moved, seconded by Firkus, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

5. Public Hearing/Appearances

6. Action Items

[25-0346](#)

Approve consulting services contract award for design and construction engineering of traffic signals at Richmond Street and Ridgeview Drive to raSmith, in an amount not to exceed \$68,855.

Attachments: [Design & Construction Services Award Memo_Traffic Signals Richmond Ridgeview.pdf](#)

Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0347](#)

Approve contract with Star Protection and Patrol for Parking Ramp Security Services in an Amount Not to Exceed \$62,400.

Attachments: [2025 Parking Ramp Security Contract Award Memo.pdf](#)

Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

[25-0295](#)

Approve Loading Zone request from Trout Museum of Art

Attachments: [325 E College - Trout Museum Loading Zone Request.pdf](#)
[325E College - Trout Museum Loading Zone Request with Emails thru 04-02-2025.pdf](#)

Recommendation to approve with a 6 month evaluation period upon opening of the Trout Museum of Art.

Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval with a follow-up to a six month evaluation period upon the opening of the Trout Museum of Art. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran

7. Information Items

8. Adjournment

Siebers moved, seconded by Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Fenton, Meltzer, Siebers and Firkus

Excused: 1 - Doran