



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Board of Health

Wednesday, November 13, 2024

7:00 AM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Person Cathy Spears calls the meeting to order at 7:00am.

2. Pledge of Allegiance

The Board of Health membership is led in the Pledge of Allegiance by Chair Cathy Spears.

3. Roll call of membership

Present: 7 - Spears, Fuchs, Werth, Vogel, Alderperson Jones, Mayor Woodford and Wolff

Excused: 1 - Kane

4. Approval of minutes from previous meeting

Alderperson Jones moved, seconded by Werth, that the October 9, 2024 Board of Health Meeting Minutes be approved. Motion carried by the following vote:
approved

Aye: 7 - Spears, Fuchs, Werth, Vogel, Alderperson Jones, Mayor Woodford and Wolff

Excused: 1 - Kane

[24-1434](#)

10.09.2024 Board of Health Meeting Minutes

Attachments: [10.09.2024 Board of Health Meeting Minutes.pdf](#)

5. Public Hearing/Appearances

Theresa Moks, MD and Daniel Soderlund, MD are in attendance from Mosaic Family Health.

6. Action Items

[24-1436](#)

Appeal of Prohibited Dangerous Animal Declaration

Attachments: [11132024_BoH Prohibited Dangerous Animal Determination.pdf](#)
[10.25.2024_ProhibitedAnimalObjection_BearTheDog.pdf](#)
[24-1436 Prohibited Dangerous Animal Documentation.pdf](#)
[10.23.2024_ProhibitedAnimalDeclaration_BearTheDog.pdf](#)
[11.14.23_DangerousAnimalDeclaration_BearTheDog.pdf](#)

John Prost, owner of animal, failed to appear to appeal the Prohibited Dangerous Animal Declaration.

*Testimony provided by Matthew Fillebrown, Certified Humane Officer and CSO Lead.
Also present Assistant City Attorneys Darrin Glad and Zak Buruin.*

*The appeal of the prohibited dangerous animal declaration was not upheld.
The Board voted 7/0 to determine the animal is a prohibited dangerous animal.
approved*

Aye: 7 - Spears, Fuchs, Werth, Vogel, Alderperson Jones, Mayor Woodford and Wolff

Excused: 1 - Kane

[24-1446](#)

The Board of Health may go into closed session according to Wis. Stat. § 19.85(1)(a) for the purpose of deliberating an appeal of a prohibited dangerous animal declaration and then reconvene into open session.

[24-1430](#)

EM_500_0_Succession of Delegation of Authority_PENDING

Attachments: [EM_500_0_Succession of Delegation of Authority_PENDING.pdf](#)

Presented by Health Officer, Charles Sepers.

Alderperson Jones moved, seconded by Vogel, that the EM_500_0_Succession of Delegation of Authority_PENDING be recommended for approval. Motion carried by the following vote:

recommended for approval

Aye: 7 - Spears, Fuchs, Werth, Vogel, Alderperson Jones, Mayor Woodford and Wolff

Excused: 1 - Kane

[24-1432](#)

AHD_101_0_Creation and Maintenance of Policies_PENDING

Attachments: [AHD_101_0_Creation and Maintenance of Policies_PENDING.pdf](#)

Presented by Health Officer, Charles Sepers.

Alderperson Jones moved, seconded by Wolff, that the AHD_101_0_Creation and Maintenance of Policies_PENDING be recommended for approval. Motion carried by the following vote:

recommended for approval

Aye: 7 - Spears, Fuchs, Werth, Vogel, Alderperson Jones, Mayor Woodford and Wolff

Excused: 1 - Kane

[24-1433](#)

AHD_102_0_Creation and Maintenance of Procedures_PENDING

Attachments: [AHD_102_0_Creation and Maintenance of Procedures_PENDING.pdf](#)

Presented by Health Officer, Charles Sepers.

Alderperson Jones moved, seconded by Wolff, that the AHD_102_0_Creation and Maintenance of Procedures_PENDING be recommended for approval. Motion carried by the following vote:

recommended for approval

Aye: 7 - Spears, Fuchs, Werth, Vogel, Alderperson Jones, Mayor Woodford and Wolff

Excused: 1 - Kane

7. Information Items

[24-1440](#)

2025 Health Department and Grants Budgets

Attachments: [2025 Health Department Budget.pdf](#)
[2025 Health Grants Budget.pdf](#)

Presented by Health Officer, Charles Sepers.

[24-1437](#)

Health Department Newsletter

Attachments: [October 2024 Newsletter_0.pdf](#)

Presented by Health Officer, Charles Sepers.

[24-1439](#)

Q3 Quarterly Report

Attachments: [Q3 2024 Quarterly Report.pdf](#)

Presented by Health Officer, Charles Sepers.

[24-1435](#)

Director's Report

Presented by Health Officer, Charles Sepers.

8. Adjournment

Vogel moved, seconded by Wolff, that the Board of Health Meeting be adjourned at 8:01am. Motion carried by the following vote:
adjourned

Aye: 7 - Spears, Fuchs, Werth, Vogel, Alderperson Jones, Mayor Woodford and Wolff

Excused: 1 - Kane