

- ii. If during the useful life of the Named Space, the space is closed, deconstructed, destroyed, severely damaged, significantly renovated, upgraded, modified, or replaced, then the Naming Opportunities shall cease. The donor, if available, and in consultation with the library, will have the right to have another space named for the duration of the Naming ~~Opportunities Donor~~Recognition Agreement.
 - iii. Donors who request changes to their recognition signage will be considered by the Board. Changes that require additional expense will be done at the donor's expense.
- j. Termination of Naming. The Board reserves the right to alter or terminate a Naming ~~Opportunities Donor~~Recognition Agreement in the following cases:
- i. In the event of the default in payment of the gift, or
 - ii. In the unusual circumstance that the Board determines in its reasonable and good faith opinion that circumstances have changed such that accepting the gift, or the Naming chosen by the Donor would adversely affect the reputation, image, mission or integrity of the Library or the City of Appleton should there be continued association with the Donor and the continued Naming.
 - iii. Should the Naming ~~Opportunities Donor~~Recognition Agreement be terminated, the Board, the library and the City of Appleton shall have no further obligation or liability to the Donor and shall not be required to return any portion of the gift that has already been paid. The Board may choose an alternative recognition for the portion of the gift that has been received in its sole discretion.
- k. Procedure
- i. ~~All~~ Naming Opportunities must be approved by the Board in accordance with the Naming ~~Opportunities Donor~~Recognition Agreement.
 - ~~1. The Friends will verify that all donors are in good standing in accordance with this policy.~~
 - ~~i. Upon verification, T~~he Library Director will provide a written summary of the Naming Opportunities that are recommended for approval including:
 - ~~1-2. T~~he name of the donor, their donor tier, and how they would like to be publicly acknowledged.
 - ~~2. The amount of the gift. Should the gift be a multi-year pledge, details including the dates and amounts of each gift should be itemized.~~
 3. Upon approval by the Board, a Naming ~~Opportunities Donor~~Recognition Agreement shall be finalized and signed by the Library ~~Board President~~Director and a donor representative.
 - ii. The “Stacks of Support” naming initiative enables donors who have contributed \$5,000 or more to the Building Beyond Words Capital Campaign to name a book stack within the library. The initiative provided donors the opportunity to select from designated areas of the collection.
 1. The Friends will verify that these donors are in good standing in accordance with this policy.