



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, February 8, 2021

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 5:30pm**

2. Roll call of membership

**Present:** 4 - Lobner, Coenen, Meltzer and Siebers

**Excused:** 1 - Reed

3. Approval of minutes from previous meeting

[21-0150](#)

January 25, 2021 Finance Committee meeting minutes

**Attachments:** [MeetingMinutesJan-25-2021-08-08-18.pdf](#)

**Siebers moved, seconded by Meltzer, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Lobner, Coenen, Meltzer and Siebers

**Excused:** 1 - Reed

4. Public Hearings/Appearances

5. Action Items

[21-0152](#)

Request to award Change Order 1 for the Phase I Lake Station Construction contract to Miron Construction Company in an amount of \$173,215 decreasing project contingency from \$360,700 to \$187,485

**Attachments:** [Change Order 1 - Lake Station Project 02-02-21.pdf](#)  
[redundant valves CO.pdf](#)

**Siebers moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Coenen, Meltzer and Siebers

**Excused:** 1 - Reed

[21-0153](#)

Request approval to award the City of Appleton's 2021 Fire Stations #2 and #3 HVAC Upgrades contract to AMA, Inc in the amount of \$78,053 with a contingency of \$8,000 for a project total not to exceed \$86,053

**Attachments:** [2021 Fire Station #2 #3 HVAC Upgrades.pdf](#)

**Coenen moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Coenen, Meltzer and Siebers

**Excused:** 1 - Reed

[21-0154](#)

Request approval to award the City of Appleton's 2021 Fire Stations #2 and #3 HVAC Digital Controls contract to Energy Control & Design for a Sole Source contract in the amount of \$47,440

**Attachments:** [2021 Fire Station #2 #3 HVAC Controls.pdf](#)

**Coenen moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Coenen, Meltzer and Siebers

**Excused:** 1 - Reed

[21-0155](#)

Request to award Unit A-21 Concrete Paving to Vinton Construction Company in the amount of \$4,614,695 with a 3% contingency of \$139,550 for a project total not to exceed \$4,754,245

**Attachments:** [Award of Contract Unit A-21.pdf](#)

**Siebers moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Coenen, Meltzer and Siebers

**Excused:** 1 - Reed

[21-0156](#)

Request to award Unit W-21 Sewer & Water Reconstruction No. 1 to Dorner, Inc in the amount of \$3,290,297 with a 2.5% contingency of \$82,257 for a project total not to exceed \$3,372,554

**Attachments:** [Award of Contract Unit W-21.pdf](#)

**Siebers moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Coenen, Meltzer and Siebers

**Excused:** 1 - Reed

[21-0158](#)

Request to approve the follow 2021 Budget amendment:

**Wastewater Utility**

2020 AWWTP Water Lateral Replacement Proj (Fund Bal)	- \$80,000
2020 AWWTP Hardscape Replacement Proj (Fund Bal)	- \$ 8,700
2021 AWWTP Hardscape Replacement Proj	+\$88,700

to carry over unused budget funds from the 2020 Water Lateral Replacement and Hardscape projects to fund 2021 Hardscape projects (2/3 vote of Council required)

**Attachments:**     [2021 AWWTP Hardscpes Budget Amendment.pdf](#)

**Meltzer moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Coenen, Meltzer and Siebers

**Excused:** 1 - Reed

**6. Information Items**

[21-0151](#)

Contract 57-20 was awarded to PTS Contractors, Inc for \$2,535,221 with a contingency of \$101,409 for Sewer & Water Reconstruction No. 2. Payments issued to date total \$2,353,727.71. Request final payment of \$92,440.10

**This contract for final payment was presented**

[21-0157](#)

Change Order No. 1 to contract 30-20, Unit A-20 Concrete Paving for storm sewer modifications at Wastewater Treatment Plant in the amount of \$5,000 resulting in a decrease to contingency from \$86,000 to \$81,000. No change to overall contract amount

**Attachments:**     [Unit A-20 Change Order No. 1.pdf](#)

**This change order was presented**

**7. Adjournment**

**Siebers moved, seconded by Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Lobner, Coenen, Meltzer and Siebers

**Excused:** 1 - Reed