



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appletonwi.gov](http://www.appletonwi.gov)

## Meeting Minutes - Final Safety and Licensing Committee

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Wednesday, April 9, 2025

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*This meeting was called to order by Chair Croatt at 5:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 4 - Croatt, Siebers, Fenton and Schultz

**Excused:** 1 - Doran

4. Approval of minutes from previous meeting

[25-0332](#)

Safety & Licensing Committee Minutes from 03/26/2025

**Attachments:** [S&L Minutes 3-26-25.pdf](#)

**Siebers moved, seconded by Fenton, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Croatt, Siebers, Fenton and Schultz

**Excused:** 1 - Doran

5. Public Hearing/Appearances

6. Action Items

[25-0258](#)

Class "B" Beer and "Class B" Liquor License Change of Agent for Tandem Wine and Beer LLC d/b/a Tandem Wine and Beer, New Agent, Karter Thompson, located at 101 W. Edison Ave Ste 100

**Attachments:** [Tandem.Alcohol.COA.3.13.25.pdf](#)

*The recommendation to approve the Change of Agent failed 4/0.*

**Schultz moved, seconded by Fenton, that the Change of Agent be recommended for approval. Roll Call. Motion failed by the following vote:**

**Nay:** 4 - Croatt, Siebers, Fenton and Schultz

**Excused:** 1 - Doran

**Siebers moved, seconded by Fenton, that the Change of Agent be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Siebers, Fenton and Schultz

**Excused:** 1 - Doran

**25-0262**

Class "A" Beer and "Class A" Liquor License application for Nusara Yang d/b/a Jai Sung Mah Pool Club, located at 122 W. Wisconsin Ave, contingent on approval from the Community Development, Inspections, and Public Works departments

**Attachments:**     [Jai Sung Mah Pool Club.Alcohol.Class A Beer Liquor.2.10.25.REDACTED.pdf](#)

*The license was recommended for denial because of the applicant's history as a non-law-abiding business owner with insufficient regard for the peace, quiet, health, safety and welfare of the community, as exemplified by the behavior summarized above, leads to the conclusion that granting a new retail alcohol license, would be unreasonable risk to the peace, quiet, health, safety and welfare of the community.*

**Siebers moved, seconded by Fenton, that the Class "A" Beer and "Class A" Liquor License Application be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Siebers, Fenton and Schultz

**Excused:** 1 - Doran

**25-0337**

Fire Department Request to Apply for 2025 Elevate Communities Grant

**Attachments:**     [Request to Apply - 2025 Elevate Communities Grant.pdf](#)

**Fenton moved, seconded by Siebers, that the Fire Department Request to Apply be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Siebers, Fenton and Schultz

**Excused:** 1 - Doran

**Balance of the action items on the agenda.**

**Fenton moved, Schultz seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 4 - Croatt, Siebers, Fenton and Schultz

**Excused:** 1 - Doran

[25-0336](#) "Class C" Wine License application for Memorial Florists & Greenhouses, Inc. d/b/a Memorial Florists & Greenhouses, Robert Aykens, Agent, located at 2320 S. Memorial Dr, contingent on approvals from the Health, Inspections, and Public Works departments.

**Attachments:** [Memorial Florists & Greenhouses.Alcohol.Class C Wine.3.13.25.REDACTED.pdf](#)

**This Report Action Item was recommended for approval.**

[25-0333](#) Temporary Class "B" Beer License application for Sacred Heart Church, Dave Erickson, Person in Charge, located at 222 E. Fremont St, on May 3, 2025 from 4:30 p.m. to 7:30 p.m. for Cinco Celebration special event, contingent on approvals from the Fire and Health departments.

**Attachments:** [Sacred Heart Church.Alcohol.Temp B Beer.Cinco Celebration.5.3.25.REDACTED.pdf](#)

**This Report Action Item was recommended for approval.**

[25-0334](#) Temporary Class "B" Beer License application for Sacred Heart Church, Dave Erickson, Person in Charge, located at 222 E. Fremont St, on May 31, 2025 from 5:00 p.m. to 9:00 p.m. for Family Fun Night special event, contingent on approvals from the Fire and Health departments.

**Attachments:** [Sacred Heart Church.Alcohol.Temp B Beer.Family Fun Night.5.31.25.REDACTED.pdf](#)

**This Report Action Item was recommended for approval.**

[25-0335](#) Temporary Class "B" Beer License application for Appleton Downtown Inc, Jennifer Stephany, Person in Charge, located at 333 W. College Ave, on May 16, 2025 from 5:00 p.m. to 10:00 p.m. on College Avenue, from Superior Street to Durkee Street, for Light the Night Market special event, contingent on approvals from the Fire and Health departments.

**Attachments:** [Appleton Downtown Inc.Alcohol.Temp B Beer.Light the Night Market.5.16.25.REDACTED.pdf](#)

**This Report Action Item was recommended for approval.**

## **7. Information Items**

[25-0338](#) Fire Department 2024 Annual Report

**Attachments:** [2024 AFD Annual Report.pdf](#)

[25-0330](#)

## Special Events

- Run Away Shoes, Run Away to the Bay, Approved Route, April 12th 2025
- American Cancer Society, Sole Burner 5K Walk/Run, Approved Route, May 10th 2025

[25-0331](#)

## Director's Report

1. City Clerk
2. Fire Chief
3. Police Chief

## 8. Adjournment

**Siebers moved, seconded by Schultz, that the meeting be adjourned at 6:01 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Siebers, Fenton and Schultz

**Excused:** 1 - Doran