

## Recruitment Status Report

Updates thru 10/19/2023

HR Generalist	Position	Dept.	Date of Vacancy	Open Date	# of Openings	Status	
<b>Jessie</b>	Operator II - Stormwater	DPW	11/01/23	10/18/23	1	Internal application deadline: 10/29/23.	
	Engineering Technician	DPW	07/14/23	08/23/23	1	Reviewing applications.	
	Civil Engineer	DPW	09/25/23	09/22/23	1	Application deadline: 10/29/23.	
	Bus Driver	VT	Multiple	N/A	7	Application deadline: 11/19/23.	
	Bus Driver - Part-Time	VT	N/A	N/A	N/A	Application deadline: 11/19/23.	
	Utility Worker - Part-Time	VT	09/30/21	10/05/21	N/A	Application deadline: 11/19/23. Job offer accepted, 10/16/23.	
	Utility Worker	VT	New Position	08/01/23	1	Application deadline: 11/19/23.	
	Maintenance Specialist - Millwright	Utilities	10/02/23	08/31/23	1	Offer extended to top candidate.	
	<b>Allison</b>	Police Officer	Police	N/A	N/A	1+Elig.	Application deadline: 10/22/23. 2 Job offers accepted, start date: 11/06/23. Conditional offer extended to 1 candidate. PFC interviews: 10/23/23.
		Community Service Officer	Police	Multiple	05/18/23	Multiple	Conditional offer extended to 1 candidate.
Communication Specialist - .5 FTE		Police	09/30/23	10/09/23	1	Application deadline: 10/29/23.	
Executive Assistant to the Police Chief		Police	01/03/24	10/06/23	1	Application deadline: 10/22/23.	
Firefighter		Fire	Multiple	09/15/23	2	Chief interviews: 11/08/23.	
Library Page Clerk - Regular Part-Time		Library	10/03/24	N/A	1	Job offer accepted, start date 10/16/23.	
Administrative Support Specialist - Clerk's Office		Legal & Admin	10/02/23	09/27/23	1	Panel interviews: 10/25/23.	

**Total Positions Open: 22**

**Total Eligibility Lists: 1**

### Positions on Hold

HR Generalist	Position	Dept.	Date of Vacancy	# of Openings	Status
<b>Allison</b>	Library Clerk - Regular Part-Time	Library	07/01/22	1	Internal transfer. Position on hold.
	Library Assistant - Materials Mgmt (Catalog)	Library	New Position	1	Position on hold.
	Librarian - Adult Services & Engagement	Library	08/29/23	1	Position on hold.
<b>Jessie</b>	Transit Maintenance Operations Supervisor	VT	03/25/23	1	Determining next steps.
	HVAC Technician	PRFM	11/25/20	1	Position on hold.

**Total Positions On Hold: 5**

