



DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: October 16, 2019
Re: Parking restriction changes on Everett Street, between Lilas Dr & Lynndale Dr
Follow-Up to Six-Month Trial Period

The Traffic Section was contacted by a representative from Amcor Flexibles (formerly known as Bemis) regarding a parking issue on Everett Street, adjacent to their industrial complex. Parked vehicles on both sides of this section of Everett Street were making it nearly impossible for the industrial businesses on that block to safely move large trucks through this area to access their site. In an effort to address this issue, they requested that parking be removed from the south side of the street. As a part of our investigation, we subsequently determined that this proposal was also agreeable to the other businesses on the block.

Based on our review of the situation, we felt this change would adequately address their concerns without any substantial downside. As such, we instituted a 6-month trial to test the changes.

Upon review at the end of the trial period, it was determined the change had adequately addressed their issues. Additionally, we have received no negative feedback regarding this change. As such we recommend making the change permanent.

To accomplish this, the following ordinance action is required:

1. **Create:** “Parking be prohibited on the south side of Everett Street from Lilas Drive and Lynndale Drive.”
2. **Create:** “Parking be prohibited on the north side of Everett Street from Lynndale Drive to a point 230 feet west of Lynndale Drive.”