



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Fox Cities Transit Commission

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Tuesday, September 27, 2022

3:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

*In person attendees: Vice-Chairperson Thao, Wurdinger, Yang, Torrance, Dexter*

*Virtual attendees: Kasimor, VandeHey*

**Present:** 7 - Kasimor, Dexter, VandeHey, Wurdinger, Thao, Torrance and Yang

**Excused:** 5 - Chairperson Dearborn, Detienne, Patza, Del Toro and Lendrum

3. Approval of minutes from previous meeting

[22-1196](#)

Approval of minutes from previous meeting

**Attachments:** [Meeting Minutes 24-Aug-2022.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Torrance, that the Minutes be approved. Voice Vote. Motion Carried.

4. **Public Hearings/Appearances**

[22-0793](#)

Public Participation on Agenda Items

*No public participation on agenda items.*

5. **Action Items**

[22-1198](#)

Authorization to Award Scheduling and Planning Software Contract to Optibus Inc.

**Attachments:** [Award Recommendation Optibus.pdf](#)

Commissioner Torrance moved, seconded by Commissioner Wurdinger, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. **Information Items**

[22-1197](#)

Approval of Payments

**Attachments:** [August 2022 Payments.pdf](#)

*This action item was moved to information items.*

**Commissioner Torrance moved, seconded by Commissioner Dexter, that the Report Action Item be approved. Voice Vote. Motion Carried.**

[22-1199](#)

VTII Service Update

*Justin Running presented.*

**This Presentation was presented.**

[22-1200](#)

Financial Report

**Attachments:** [Monthly Income Statement August 2022.pdf](#)

**This Presentation was presented.**

[22-1201](#)

Ridership Report

**Attachments:** [FCTC Monthly FR - August 2022.pdf](#)

[FCTC Monthly DR - August 2022.pdf](#)

**This Presentation was presented.**

[22-1202](#)

2022 - 2023 Snow Removal Contract with Bob & Dave's Lawn & Landscape Maintenance

**Attachments:** [Snow removal contract memo.pdf](#)

[Snow and Salt Contract - Bob & Daves final.pdf](#)

**This Presentation was presented.**

[22-1203](#)

Staffing Update

**This Presentation was presented.**

[22-1204](#)

Capital Projects Update

**This Presentation was presented.**

[22-1205](#)

Request for Future Agenda Items

**This Presentation was discussed.**

7. **Next Meeting Date & Time**
  - **October 11, 2022, 3:00 PM - Cancelled**
  - **October 25, 2022, 3:00 PM**

8. **Adjournment**

**A motion was made by Commissioner Torrance, seconded by Commissioner Wurdinger, that this meeting was adjourned. The motion carried unanimously.**