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Department of Public Works – Engineering Division

MEMO

TO: Municipal Services Committee

FROM: Paula Vandehey, Director of Public Works

DATE: December 1, 2017

RE: Award of 2018 Materials Testing Contract (M-18) to OMNNI Associates, Inc. in an amount not to exceed \$100,000.

The Department of Public Works recommends award of the 2018 Materials Testing Contract to OMNNI Associates, Inc. in an amount not to exceed \$100,000. Funding for this contract is from individual project budgets.

In November 2017, the Municipal Services Committee and Common Council approved delaying the RFP process for Materials Testing for one year and allowing negotiation of the 2018 contract with OMNNI Associates.

In addition to the on-going projects identified in November, this contract includes:

- Material testing for concrete, asphalt and soils,
- Contaminated material response, analysis, permitting and disposal,
- Performing Phase I and Phase II environmental assessments, and
- Performing geotechnical investigations for other DPW projects and for other departments, if needed.

No specific Phase I or Phase II assessments are known at this time and, should the need arise, separate contracts will be negotiated for these services.

Based on an estimated number of concrete and asphalt tests, and an estimate of the testing protocols needed for the on-going projects, staff recommends a not to exceed budget of \$100,000 for this contract. Expenditures will be for services actually used and may be less than the awarded amount. A contract amendment would be brought to committee in the event that additional funding is necessary.