



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, October 25, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

This meeting was called to order by Chair Croatt at 5:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

4. Approval of minutes from previous meeting

[23-1194](#)

Safety & Licensing Committee Minutes from 09/27/2023

Attachments: [S&L Minutes 9-27-23.pdf](#)

Siebers moved, seconded by Wolff, that the Minutes be approved. Roll Call.
Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

5. Public Hearing/Appearances

6. Action Items

[23-1187](#)

Recommended Denial of an Operator License for Katie Baxley

Attachments: [Katie Baxley Denial Letter.pdf](#)
[Katie Baxley License Application.pdf](#)
[Katie Baxley PD Letter.pdf](#)

Schultz moved, seconded by Siebers, that the License Denial be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

Motion to Reconsider Application since applicant showed up.

Schultz moved, seconded by Van Zeeland, that the License Denial recommendation be reconsidered. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

Katie Baxley, appeared late and addressed the committee.

Chris Ferron, W5553 Harper Rd, Chilton, appeared and addressed the committee.

Van Zeeland moved, seconded by Siebers, that the License Denial recommendation be held until the next scheduled Safety and Licensing Committee Meeting. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

[23-1318](#)

Class "B" Beer and "Class B" Liquor License application for KMG Capitol Centre, LLC Michael Gonnering, Agent, located at 725 W Capitol Drive, contingent on approval from all departments.

Attachments: [Capitol Centre.pdf](#)

The License application proceeds to Council on November 15th 2023.

Schultz moved, seconded by Wolff, that the License be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

Balance of the action items on the agenda.

Siebers moved, Van Zeeland seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

[23-1155](#)

Cigarette and Tobacco Products Retail License application for JSH Corporation d/b/a The Dispo, located at 2929 N Richmond St Suite 1.

Attachments: [The Dispo S&L.pdf](#)

This Report Action Item was recommended for approval.

[23-1222](#)

Temporary Class "B" Beer License application for St. Francis Xavier Booster Club, Robert Biebel, Person in Charge, located at Xavier High School, 1600 W Prospect Ave, on November 24th, 2023, contingent upon approval from the Health department.

Attachments: [St. Frances Xavier Basektball Tournament Temp B Application.pdf](#)

This Report Action Item was recommended for approval.

[23-1237](#)

Temporary Class "B" Beer License application for Ice Dog Booster Club, Nicholas Laird, Person in Charge, located at Appleton Family Ice Center, 1717 E Witzke Blvd, on November 3rd, and December 9th 2023, contingent upon approval from the Health Department.

Attachments: [Fox Cities Ice Dog Hockey Temp B Application 2023.pdf](#)

This Report Action Item was recommended for approval.

[23-1250](#)

Temporary Class "B" Beer License application for Appleton Downtown Inc, Jennifer Stephany, Person in Charge, Jones Park, November 4th 2023, for the Houdini 10K, contingent upon approval from the Health Department.

Attachments: [ADI Houdini 10K Temp B Application.pdf](#)

This Report Action Item was recommended for approval.

7. Information Items

[23-1239](#)

2024 Legal & Administrative Services (City Clerk) Budget

Attachments: [2024 Legal Services Budget.pdf](#)

[23-1265](#)

2024 Police Department Budget

Attachments: [2024 Police Budget Update - September.pdf](#)

[23-1235](#)

2024 Fire Department Budget

Attachments: [2024 Fire FINAL.pdf](#)
[2024 Fire Haz-Mat FINAL.pdf](#)

[23-1188](#)

Police Department Lieutenant Over Hire Memo

Attachments: [Lt Over Hire 2023.pdf](#)

[23-1234](#)

Director's Report

1. City Clerk
 - 2024 Spring Election Candidate Information
 - Staffing Update
 - Election Worker Recruitment
2. Police Chief
3. Fire Chief
 - Battalion Chief of EMS

[23-1189](#)

Special Events

- McFleshman's Brewing Co LLC, Fox Valley Lagerfest, State St from Lawrence to College Ave, October 7th 2023
- ADI, Ladies Night Out Shop, Sip & Stroll Wine Walk, Participating Downtown Businesses, October 5th 2023
- Genesis Club, Skeleton Skamper, Memorial Park, October 7th 2023
- ADI, Fall Craft Beer Walk, Participating Downtown Businesses, October 21st 2023
- Johnston Elementary School, Mustang Mile, Approved Route, October 14th 2023
- YMCA of the Fox Cities, Freaky 5k Run/Walk & Mini Monster Dash, Pierce Park, October 28th 2023
- Run Away Shoes, Houdini 10K, Approved Route, November 4th 2023
- Run Away Shoes, Santa Scamper, Approved Route, November 21st 2023

8. Adjournment

Van Zeeland moved, seconded by Wolff, that the meeting be adjourned at 6:07 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff