



# City of Appleton

Appleton Public Library  
200 N. Appleton Street  
Appleton, WI 54911

## Meeting Minutes Library Board

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Monday, November 10, 2025

3:00 PM

Cornerstone Conference Room  
Appleton Public Library, 200 N Appleton Street

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### Personnel & Policy Committee

1. Call meeting to order

Chairperson Mary Lokensgard called the meeting to order at 3:01pm

2. Pledge of Allegiance

3. Roll call of membership

**Others Present:** Colleen Rortvedt, Tasha Saecker, Mayor Jacob Woodford

**Present:** 4 - Scheuerman, Keller, Lokensgard and Vargas

4. **Action Items**

[25-1353](#)

APL Sensory Room Policy Updates

**Attachments:** [Sensory Room Policy Draft November 2025.pdf](#)

Scheuerman moved, seconded by Vargas, that the APL Sensory Room Policy Updates be recommended for approval. Voice Vote. Motion Carried. (4-0)

[25-1354](#)

American Library Association Freedom to View Statement

**Attachments:** [American Library Association Freedom to View Statement.pdf](#)

Keller moved, seconded by Scheuerman, that the Endorsement of the American Library Association Freedom to View Statement be recommended for approval. Voice Vote. Motion Carried. (4-0)

[25-1355](#)

APL Display Policy Updates

**Attachments:** [Display Policy \( DRAFT November 2025\).pdf](#)

Vargas moved, seconded by Keller, that the APL Display Policy Updates be recommended for approval. Voice Vote. Motion Carried. (4-0)

## Closed Session

Scheuerman moved, seconded by Vargas that the Committee move into Closed Session pursuant to WI Statute 19.85(f)(c) to discuss personnel matters.

Voice Vote. Motion Carried. (4-0)

Roll Call was taken.

The Committee went into Closed Session at 3:17pm

Keller moved, seconded by Scheuerman that the Committee meet in Open Session. Voice Vote. Motion Carried. (4-0)

Roll Call was taken.

The Committee reconvened in Open Session at 4:25pm

### [25-1356](#)

Library Director's End of Year 2025 Performance Review

Keller moved, seconded by Vargas, that the Library Director's End of Year 2025 Performance Review be recommended for approval. Voice Vote. Motion Carried. (4-0)

## 5. Adjournment

Scheuerman moved, seconded by Keller that the meeting be adjourned. Voice Vote. Motion Carried. (4-0)

The meeting was Adjourned at 4:29pm