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## Department of Public Works – Engineering Division

### MEMO

**TO:** Municipal Services Committee

**FROM:** Chad Weyenberg, Project Engineer

**DATE:** December 30, 2013

**RE:** Award of Contract for 2014 Land Acquisition Services for Prospect Avenue Bridge over Jackman Street to Steigerwaldt Land Services, Inc., in an amount not to exceed \$20,700.

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The Department of Public Works is recommending to contract with Steigerwaldt Land Services, Inc., in an amount not to exceed \$20,700. (budget \$20,000) to provide Land Acquisitions Services for the Prospect Avenue Bridge reconstruction project for the City of Appleton in 2014. The Wisconsin Department of Transportation requires that the City obtain all right-of-way prior to the PS&E for this bridge project. This contract will authorize Steigerwaldt Land Services, Inc. to provide services enabling the City to meet this requirement.

The Department of Public Works requested proposals from three qualified consulting firms located in Wisconsin. The City received two qualified proposals from Steigerwaldt Land Services Inc. and Becher-Hoppe Associates, Inc.

Steigerwaldt Land Services Inc. demonstrated the related experience and personnel necessary to complete the required tasks. In addition, they also demonstrated a good project understanding and approach. Quotes received from the two firms were as follows:

Steigerwaldt Land Services Inc. = \$20,700

Becher-Hoppe Associates, Inc. = \$32,800