RECRUITMENT STATUS REPORT
UPDATES THRU 5-17-13

STAFF PERSON	POSITION	DEPT.	Date of Vacancy	RTF Approval Date	# of Openings	STATUS
KIM	Bus Driver	VT	NA	NA	Elig. list	4 candidates on eligibility list
	Operations /Maintenance Supervisor	VT	9/11/12	11/5/12	1	Two Candidates to Dr. Fico
	Operator I – Sanitation	DPW	5/6/13	4/9/13	1	Bob Oskey promoted to Street Maintenance Repair Internal posting closes 5/12/13
	Operator I – Street	DPW	4/9/13 5/6/13	5/9/13 2/8/13	2	Internal posting closes 5/19/13 Vacancy of Scott Broehm
	Laborer Eligibility List	DPW	Upcoming	2/8/13 & 4/19/13	3 + elig. list	Opening of process pending.
	Environmental Programs Coordinator	WW	5/1/13	4/16/13	1	Amanda Owens resignation. Interviews 5/23/13
JAY	Community Service Officer	Police	NA	8/30/12	5	Medicals pending. Also re-advertising position with application deadline date of 5/19/13
	Police Officer	Police	5/2/13 6/2/13	Pending	2 + Elig. List	New hiring process started to establish eligibility list
	Acting Officer	Fire	NA	NA	Establish group of Acting Officers	Acting Officer academy during the week of June 24th
	GIS Specialist	Com Dev	2/8/13	2/8/13	1	Candidate start date 6/3/13
	Network Administrator	IT	3/21/13	3/26/13	1	Candidate start date 5/20/13
	Library Page Clerk (Half-time)	Library	5/2/13	4/30/13	1	Background and references pending
	Librarian – Young Adult Services	Library	8/2/13	5/9/13	1	Application deadline date 6/2/13
	Library Page (6108 Summer)	Library	NA	3/12/13	2	Backgrounds and references pending
	Library Assistant (6108)	Library	NA	4/18/13	5 + elig. List	Interviews 5/30/13
	Network Technical Assistant	Library	5/1/13	4/16/13	1	Interviews 5/20/13

TOTAL POSITIONS OPEN = 27   TOTAL ELIGIBILITY LISTS = 4

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	RTF Approval Date	# of Openings	Person Vacating Position/Status
JAY	Systems Analyst	IT	2/10/12	Pending	1	On hold

TOTAL POSITIONS ON HOLD = 1   TOTAL ELIGIBILITY LISTS = 0