

Department of Public Works – Engineering Division

MEMO

TO: Utilities Committee

FROM: Paula Vandehey, Director of Public Works
Pete Neuberger, Staff Engineer
Sue Olson, Staff Engineer

DATE: September 18, 2013

RE: Amend 2013A/C contract with AECOM for Stormwater Plan reviews to decrease the contract by \$10,000 and amend 2013B Stormwater Consulting Services Contract to Endpoint Solutions for the Bellaire Ravine Drainage Area Study Update to increase the contract in an amount not to exceed \$10,000.

The Department of Public Works is requesting approval to:

1. Amend the 2013 A/C contract with AECOM for Stormwater Management Plan reviews decreasing it by \$10,000.00.
2. Amend the 2013B Stormwater Consulting Services Contract with Endpoint Solutions for the Bellaire Ravine Drainage Area Study Update increasing it by an amount not to exceed \$10,000.

The AECOM contract originally included \$75,000.00 for Stormwater management plan reviews. To date, approximately \$27,000 has been spent. After this amendment, \$65,000 will remain allocated to AECOM for Stormwater Management Plan review with approximately \$38,000 available for the remainder of 2013.

After this amendment, the Endpoint Solutions (Endpoint) contract amount will be \$55,975. There are not enough unallocated funds to increase the Endpoint contract without decreasing the AECOM contract.

The scope of work under the amendment to Endpoint is to assist staff and developers with potential redevelopment projects in the Bellaire Ravine watershed during the remainder of 2013. To date staff is only aware of one potential redevelopment in this watershed, therefore it is not known how much of the proposed funds will be used.

2013B Contract Amendment

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All other plan reviews will stay with AECOM for the remainder of 2013. Stormwater Plan reviews for 2014-2016 will be included in an RFP expected to be issued in mid-October.

Endpoint Solutions was selected through an RFP process to prepare a detailed update of the Bellaire Ravine drainage area study in late 2012. That study is in its final stages. One product of that work is a new computer model for flood control.

Endpoint is most familiar with this watershed and the newly created model. Due to the new nature of the information for this watershed and departure of Kelly Mattfield and other key staff from AECOM that were involved with stormwater plan reviews, staff felt it appropriate to ensure adequate coverage and timely response for any redevelopment projects that may be submitted for the remainder of 2013 in this watershed.

Endpoint submitted a proposal for performing stormwater management plan reviews with the last RFP process. They scored well and staff considers personnel assigned to this project qualified to perform plan reviews on behalf of the City. They were not selected over AECOM at the time of the RFP due to fewer staff available to perform reviews. This would be an issue city-wide, but is not expected to be an issue for plans submitted only within this watershed for the remainder of 2013.