City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda

Finance Committee

Tuesday, July 26, 2016	**4:30 PM**	**Council Chambers, 6th Floor**

1.   Call meeting to order

2.   Roll call of membership

3.   Approval of minutes from previous meeting

16-1198   July 12, 2016 Finance Committee minutes

> *Attachments:* MeetingMinutes12-Jul-2016-01-05-25.pdf

4.   Public Hearings/Appearances

5.   Action Items

16-1202   Request to approve the Sixth Amendment to Riverheath Development
Agreement pertaining to public watermain for the Development.

> *Attachments:* Sixth Amendment to Dev Agrm - City - 07-14-16.pdf

16-1203   Request approval of the following 2016 Budget Adjustment:

Facilities Maintenance

Building Repairs and Maintenance	+$50,000
Regular Salaries	+$50,000

to re-allocate vacant salary dollars to building repairs and maintenance
to fund the cost of necessary repairs (2/3 vote required).

> *Attachments:* 2016 Maintenance Technician Salary Realocation.pdf

16-1205   Request to adopt the 2017 City of Appleton Policy for Special
Assessments.

> *Attachments:* 2017 Policy For Special Assessments.pdf

16-1207   Request to approve the following 2016 Budget adjustment:

<u>Valley Transit</u>

Building and Equipment	+$110,305
Federal Grants	+$88,244
Fund Balance	+$22,061

to record Federal Transit Administration (FTA) capital grant to fund the replacement of the Transit Center roof and maintenance shop infrared heaters

Vehicles	+$645,905
Federal Grants	+$516,724
Fund Balance	+$129,181

to record Federal Transit Administration (FTA) capital grant to fund a bus replacement

  Attachments: Transit Center Roof Memo 2016.pdf

         Valley Transit Bus Memo 2016.pdf

16-1209   Request to award contract to Miron Construction for Erb Park and Pool renovation project for a contract of $8,757,842 with a contingency of 7% for a total contract not to exceed $9,370,890.

  Attachments: 2016 Erb Pool Construction Bid.pdf

6. Information Items

16-1199   Finance Department 2016 Mid-year Report

  Attachments: 2016 Finance mid-year report.pdf

16-1200   Risk Management 2016 Mid-Year Report

  Attachments: Risk Management 2016 Mid-Year Report.pdf

16-1201   Legal Services 2016 Mid-Year Report

  Attachments: Legal Services 2016 Mid-Year Review (002).pdf

         Legal Services Mid year Attachment.pdf

[16-1206](#)   The following 2016 Budget adjustments were approved by the Mayor
and Finance Director in accordance with Policy:

Reid Golf Course Fund
Grants and Donations   +$707
Equipment   +$707

to record funds received from the Muoio/Riddell family for a memorial
bench at Reid Golf Course

General Fund - Police Department
Grants and Donations   +$2,200
Equipment   +$2,200

to record funds received from the Community Foundation to support the
purchase of children's bike helmets

Bioterrorism Grant
State Aids   +$9,410
Training and Conferences   +$9,410

Prevention Grant
State Aids   +$7,356
Training and Conferences   +$7,356

MCH Grant
State Aids   +$1,785
Interpreter Services   +$1,785

CDC Lead Grant
State Aids   +$94
Salaries   +$81
Fringe Benefits   +$13

Vaccine Improvement Grant
State Aids   +$79
Interpreter Services   +$79

to reconcile the 2016 grant fund budgets to the actual awards received.

[16-1204](#)   Contract 34-16 was awarded to August Winter & Sons for $46,500 with
a contingency of $3,500 for Generator Emissions Control. Change
orders were approved totaling $3,444. Final contract amount is $49,944
with a contingency of $56. Payments issued to date total $48,695.40.
Request final payment of $1,248.60.

7. Adjournment

> *Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*
>
> *Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*
>
> *For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.*