



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Wednesday, June 14, 2017

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 3 - Plank, Coenen and Baker

Excused: 2 - Konetzke and Spears

3. Approval of minutes from previous meeting

[17-865](#)

Minutes from 5-10-17

Attachments: [Minutes 5-10-17.pdf](#)

**Coenen moved, seconded by Baker, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Plank, Coenen and Baker

Excused: 2 - Konetzke and Spears

4. **Public Hearings/Appearances**

5. **Action Items**

[17-871](#)

Request to approve Valley Transit reorganization for the following:

* Add 1.0 fte Transit Operations Specialist

* Reduce Community Relations Specialist from 1.0 fte down to .5 fte

* Reduce Road Supervisors from 2.0 fte down to 1.5 fte

* Change Communication Technicians from 2 full time and three .5 fte positions to 3 full time and one .5 fte

Attachments: [VT Request to Change T.O. 06.09.2017.pdf](#)

Baker moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Plank, Coenen and Baker

Excused: 2 - Konetzke and Spears

[17-869](#)

ORGANIZATIONAL MATTERS: confirm/set meeting date time

Confirmed meeting to be second Wednesday of month at 6:30 pm

Plank moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Plank, Coenen and Baker

Excused: 2 - Konezke and Spears

6. Information Items

[17-870](#)

I.T. Update

This Presentation was received and filed

[17-867](#)

Recruitment Status Report 6-9-17

Attachments: [RSR thru 6-9-17.pdf](#)

This Presentation was received and filed

7. Adjournment

Baker moved, seconded by Plank, that the meeting adjourn be approved . Roll Call. Motion carried by the following vote:

Aye: 3 - Plank, Coenen and Baker

Excused: 2 - Konezke and Spears