

**RECRUITMENT STATUS REPORT  
UPDATES THRU 5/6/2021**

STAFF PERSON	POSITION	DEPT.	DATE OF VACANCY	# OF OPENINGS	STATUS
KIM	Bus Driver	VT	Multiple	7	Application Deadline: 6/27/21. Medical pending for 1 candidate.
	Part-Time Bus Driver	VT	N/A	N/A	Application Deadline: 6/27/21. Start date pending for 1 candidate (mid May).
	Utility Worker – Part Time	VT	4/5/21	1	Medical pending for top candidate.
	Operator I - Stormwater	DPW	4/2/21	1	Richard Semrow transfer date 5/10/21.
	Operator I - Street	DPW	4/3/21	2	Determining next steps.
	8 Month – Utility Locator	DPW	5/29/21	1	Applications under review.
	HVAC Technician	PRFM	1/5/21	1	Application Deadline: 5/9/21.
	Utility Worker	Utilities	12/18/20	1	Anthony Rottier transfer pending on hire of Liquids Operator.
	Liquids Operator	Utilities	N/A	1	Medical pending on top candidate.
	ALLISON	Police Officer	Police	N/A	2 +Elig.
Assistant Chief		Police	5/13/21	1	Polly Olson start date 5/13/21.
Community Service Officer (CSO)		Police	1/19/21	N/A	Chief Interviews: 5/4/21 & 5/6/21.
Forensic Evidence Specialist		Police	4/5/21	1	Setting up job shadows for finalist candidates.
Operations Clerk - Sub		Library	N/A	N/A	Panel Interview: 5/17/21.
Business Manager		Library	5/4/21	1	Application Deadline: 5/9/21.
Diversity, Equity and Inclusion Coordinator		Mayor	1/19/21	1	Determining next steps.
Health Officer		Health	6/5/21	1	Application Deadline: Open
	Help Desk Analyst	IT	8/3/21	1	Application Deadline: 5/9/21.

**TOTAL POSITIONS OPEN = 26 TOTAL ELIGIBILITY LISTS = 1**

***POSITIONS ON HOLD***

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	# of Openings	Person Vacating Position/Status
ALLISON	Systems Analyst	IT	9/6/19	1	Using part-time temporary staffing to fill current need.
	Information Technology Director	IT	5/5/21	1	Waiting for RTF.
	Human Resources Director	HR	4/3/21	1	Waiting for RTF.
KIM	Parking Operator I	DPW	5/30/20	1	Received RTF.

***TOTAL POSITIONS ON HOLD = 4***

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.