



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes Finance Committee

Monday, February 10, 2025

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 6:30pm

2. Pledge of Allegiance

3. Roll call of membership

Ald. Croatt appeared virtually.

Present: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

4. Approval of minutes from previous meeting

[25-0071](#)

1/20/25 & 2/5/25 Finance Committee minutes

Attachments: [Meeting_Minutes012025.pdf](#)
[Meeting_Minutes020525.pdf](#)

Hartzheim moved, seconded by Fenton, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

5. Public Hearing/Appearances

6. Action Items

[25-0020](#)

Request to approve the following 2025 Budget amendment:

CEA Capital Projects

Federal Grants +\$134,180

Vehicles +\$134,180

To record EECGB grant award and associated expense (2/3 vote of council required).

Attachments: [2025 Grant Budget Transfer.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[25-0072](#)

Request to approve Relocation Order for the Parcel of Land with Tax Key No.31-3-0316-03

Attachments: [24-0476 - Pierce - Relocation Order.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[25-0073](#)

Request to approve contract to Conventions, Sports & Leisure International (CSL) for consulting services for a contract not-to-exceed \$79,500.

Attachments: [2025 Exhibition Center Consultant.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[25-0074](#)

Request to approve authorization to open dedicated bank account for Cryptocurrency seizure returns.

Attachments: [Cryptocurrencymemo.pdf](#)

Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[25-0075](#)

Request to award Unit DE-25 Miscellaneous Sidewalk & Concrete Street Excavation Repairs to Al Dix Inc in an amount not to exceed \$1,008,850.

Attachments: [DE-25 Award-Funding-Bid Tab.pdf](#)

Fenton moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[25-0076](#)

Request to award Unit W-25 Sewer & Water Reconstruction-Bell, Brewster, Alexander, Melrose to Kruczek Construction Inc. in the amount of \$2,312,222.22 with a 3% contingency of \$70,000 for a project total not to exceed \$2,382,222.22.

Attachments: [W-25 Award-Funding-Bid Tab.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[25-0077](#)

Request to award Unit U-25 Sewer & Water Reconstruction-Lawe, Durkee, Bellaire to Kruczek Construction Inc. in the amount of \$2,525,555.55 with a 2.8% contingency of \$70,000 for a project total not to exceed \$2,595,555.55.

Attachments: [U-25 Award-Funding-Bid Tab.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[25-0079](#)

Request to award Unit X-25 Water Reconstruction-Calumet St to Calnin & Goss LLC in the amount of \$1,138,754.30 with a 3% contingency of \$35,000 for a project total not to exceed \$1,173,754.30.

Attachments: [X-25 Award-Funding-Bid Tab.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[25-0080](#)

Request to award Unit A-25 Concrete Paving to Vinton Construction Company in the amount of \$4,187,819.61 with a 1.5% contingency of \$65,000 for a project total not to exceed \$4,252,819.61.

Attachments: [A-25 Award-Funding-Bid Tab.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

[25-0087](#)

Request to approve the following 2025 Budget amendment:

CD - New & Redevelopment Projects

Miscellaneous Revenue +\$100,000

Consulting Services +\$100,000

To record cost reimbursement agreement with Thrivent Financial (2/3 vote council required).

Attachments: [Thrivent Budget Amendment_Finance_02062024_Final.pdf](#)

Van Zeeland moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland

7. Information Items

[25-0081](#)

Contract 88-24 was awarded to Green Bay Pipe & TV for \$250,000 for Sewer Cleaning and Televising. Payments issued to date total \$228,716.62. Request final payment of \$15,426.64.

This item was presented

[25-0082](#)

Contract 4-23 was awarded to Great Lakes Mechanical for \$232,000 with a contingency of \$27,840 for H&J Bldg HVAC Design. Change orders were approved totaling \$6,763.70. Final contract amount is \$238,763.70 with a contingency of \$21,076.30. Payments issued to date total \$226,825.52. Request final payment of \$11,938.18.

This item was presented

[25-0083](#)

Contract 116-22 was awarded to Rohde Brothers for \$333,450 with a contingency of \$40,014 for WW Bio-Gas & Boiler. Change orders were approved totaling \$37,625. Final contract amount is \$371,075 with a contingency of \$2,389. Payments issued to date total \$355,726.80. Request final payment of \$15,348.20.

This item was presented

[25-0084](#)

Contract 103-23 was awarded to Restoration Systems, Inc. for \$689,825 with a contingency of \$10,175 for DD-23 Parking Ramp Repairs and Maintenance. Payments issued to date total \$667,186.65. Request final payment of \$22,637.35.

This item was presented

[25-0085](#)

Contract 30-24 was awarded to Advance Construction Inc. for \$980,663 with a contingency of \$10,000 for Z-24 Water Reconstruction No. 3. Payments issued to date total \$404,554.52. Request final payment of \$474,764.73.

This item was presented

8. Adjournment

Hartzheim moved, seconded by Van Zeeland, that this meeting be adjourned.

Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Croatt, Fenton, Hartzheim and Van Zeeland