



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Utilities Committee

Tuesday, November 11, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 3 - Meltzer, Stancil-Martin and Lambrecht

Excused: 2 - Dougherty and Heffernan

4. Approval of minutes from previous meeting

[25-1328](#)

Approval of the October 7, 2025 Utilities Committee Meeting Minutes.

Attachments: [October 7, 2025 Utilities Committee Meeting Minutes.pdf](#)

Lambrecht moved, seconded by Stancil-Martin, that the October 7, 2025 Utilities Committee Meeting Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Stancil-Martin and Lambrecht

Excused: 2 - Dougherty and Heffernan

5. Public Hearing/Appearances

6. Action Items

[25-1212](#)

Providence Trails Drainage Study Findings and Recommendations

Attachments: [Providence Trails Drainage Study Memo final 10-01-2025.pdf](#)
[Providence Tr Study Exhibits 10-02-2025.pdf](#)

Dougherty moved, seconded by Stancil-Martin, that the Providence Trails Drainage Study Findings and Recommendations of Alternative 3 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Stancil-Martin and Lambrecht

Excused: 2 - Dougherty and Heffernan

[25-1361](#)

Amend 2025A Contract with Brown and Caldwell for Stormwater Management Plan Reviews in the amount of \$40,000 for a total contract amount not to exceed \$120,000.

Attachments: [2025A Stormwater Review Contract Amend Memo.pdf](#)

Lambrecht moved, seconded by Stancil-Martin, that the request to amend the 2025A Contract with Brown and Caldwell for Stormwater Management Plan Reviews in the amount of \$40,000 for a total contract amount not to exceed \$120,000 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Stancil-Martin and Lambrecht

Excused: 2 - Dougherty and Heffernan

7. Information Items

[25-1329](#)

2026 Utilities Department Budget Discussion

This item was presented.

[25-1359](#)

Water Main Break Report for September 2025

Attachments: [9 - September 2025 - Water Main Breaks.pdf](#)

This item was reviewed and discussed.

8. Adjournment

Lambrecht moved, seconded by Stancil-Martin, that the Utilities Committee Meeting be adjourned at 4:56 p.m.. Roll Call. Motion carried by the following vote:

Aye: 3 - Meltzer, Stancil-Martin and Lambrecht

Excused: 2 - Dougherty and Heffernan