

# Memorandum

**To:** Utilities Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** 9/26/2014

**Re:** Action Item: Award “Replacement and Repair of Doors at Wastewater Plant” to “Tri-City Glass and Door” in the amount of \$28,692 with a contingency of \$1,308 for a project total not to exceed \$30,000.

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The 2014 Facilities Maintenance Budget included \$30,000.00 to replace and/or repair doors at the Wastewater Plant. The Wastewater Plant has over 200 doors and a program to maintain them was initiated to address those which are no longer functioning properly as a result of age, heavy usage or corrosion. A walk-through of the facility was provided to vendors on July 30, 2014. Two proposals were provided to the City.

- LaForce Hardware - \$29,155
- Tri-City Glass and Door - \$28,692

We recommend awarding the contract to Tri-City Glass for \$28,692.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org). Thank you.

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