

## Department of Public Works – Engineering Division

### MEMO

**TO:** Utilities Committee

**FROM:** Paula Vandehey, Director of Public Works  
Pete Neuberger, Staff Engineer  
Sue Olson, Staff Engineer

**DATE:** November 10, 2020

**RE:** Approval to Single-Source and Award 2020H Stormwater Consulting Services Contract for Edgewood Drive (CTH JJ) Drainage Study to raSmith, Inc. in an amount not to exceed \$47,500.

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The Department of Public Works is requesting approval to single-source and award the 2020H Stormwater Consulting Services Contract for the Edgewood Drive (CTH JJ) Drainage Study to raSmith, Inc. in an amount not to exceed \$47,500. After this contract, \$185,619 will remain in the 2020 stormwater consulting services budget.

In 2020, the City has continued to experience pressure within the North Side Development Corridor area to serve potential development in areas east of Ballard Road, west of French Road, south of Broadway Drive, and north of Edgewood Drive. DPW anticipates that Edgewood Drive (CTH JJ) from French Road to 600 feet east of Lightning Drive will be urbanized within the next six years, in coordination with Outagamie County. The proposed contract will allow the City to continue planning and preliminary engineering for the stormwater infrastructure required to serve this area, and includes preparing a drainage study for the planned urbanization of Edgewood Drive from French Road to approximately 600 feet west of Lightning Drive, and developing 30% concept engineering plans for the planned roadway urbanization and its stormwater management/conveyance practices. The report will also consider potential options to manage post-development runoff for future adjacent tributary parcel areas.

On behalf of DPW, raSmith is currently engaged in, or has recently completed, several study and design contracts within the North Side Development Corridor Area, including: Lightning Drive Study update (2019D contract), French Road Urbanization Study (2019G contract), Lightning Drive Extension 60% Design (2020G contract), and Lightning-French Drainage Corridor Study (2019R contract). Based on raSmith's excellent work on the referenced projects, as well as their familiarity with this area, the City obtained a single-source quote from raSmith. raSmith's prior and ongoing work in this area makes them uniquely qualified to cost-effectively perform the proposed work, and staff considers the costs, hours, and scope provided by raSmith to be in line with expectations based on similar work.