



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Wednesday, March 12, 2014

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 6 - Alderperson Jeffrey Jirschele, Chuck Rundquist, Carolyn Mewhorter, Kevin Vonck, Alderperson Kyle Lobner and Richard Detienne

Excused: 2 - Lynn Erickson and Carol Kasimor

3. Approval of minutes from previous meeting

[14-446](#)

Approval of Minutes

Commissioner Mewhorter moved, seconded by Commissioner Detienne, that the Minutes be recommended for approval. Voice Vote. Motion Carried.

4. Public Hearings/Appealances

[14-447](#)

Public Participation on Agenda items

5. Action Items

[14-449](#)

Approval to Purchase Truck for Maintenance to Replace 1995 Mobile Repair Truck

Assistant General Manager Sal LaPuma presented a request for quote for the purchase of a maintenance service vehicle. The truck used for emergency road-calls for in-service buses and bus shelter maintenance, installation and removal is a 1995 pickup truck that is experiencing numerous mechanical issues and has a floor that is rusted through. The cost of repairs the truck requires far exceeds the value of the truck. The funding for the truck will come from the unspent balance of an existing capital grant with the remainder coming from Valley Transit's 2013 capital grant allocation.

Commissioner Mewhorter moved, seconded by Alderperson Lobner, that the report Action Item be recommended for approval contingent on approval of capital grants by Finance Committee. Voice Vote. Motion Carried.

6. Information Items

[14-448](#)**Approval of Payments**

Moved action item to informational section.

The payments of 01/01/14 through 02/28/14 were accepted.

[14-450](#)**Unaudited 2013 Year End Financials**

Administrative Services Manager Debra Ebben presented the unaudited 2013 year end financials. Ms. Ebben reported that the year 2013 ended under budget.

[14-451](#)**2013 Ridership and Revenue**

2013 ridership was down slightly (0.2%) but still came in as our second highest year in the last 15 years. Revenue for 2013 was up 2.0%.

[14-452](#)**January 2014 Ridership and Revenue**

January 2014 ridership was down 15% primarily due to the extreme cold weather and many businesses and schools being closed. January 2014 revenue is up 15.7%.

[14-453](#)**AASD East High School Issue**

Valley Transit, Appleton East Administration and Appleton Police Department have worked cooperatively to successfully address the ongoing issues with vandalism and smoking that has occurred in the bus shelter at East High School.

[14-454](#)**Connector Update**

Due to a change in federal funding policies, the designated employment transportation funds awarded to the Connector in the past have been eliminated effective this year. This will result in a nearly \$40,000 increase in local share required to operate the service. United Way and Valley Transit are working together to identify solutions to this issue and will continue to update the Commission as things progress.

[14-455](#)**Radio Upgrade - Narrowbanding**

Valley Transit has successfully converted it's two-way radio system from the old wideband system to the new, federally mandated narrowbanded frequency.

[14-456](#)**Legislative Update**

The Fox Cities RTA bill passed in the state senate 25/7 with bi-partisan support in February. The bill has not been scheduled to be heard in the Assembly but we are hopeful it would be scheduled on the last regular session day (March 20). Deborah Wetter was in Washington D.C. to meet with our federal legislators to discuss issues related to operations and capital funding needs and will provide an update on her visit at the next Commission meeting.

[14-457](#)**Pending Items**

7. Adjournment