



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Common Council

Wednesday, April 19, 2023

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
[23-0401](#) Common Council Meeting Minutes of April 5, 2023

Attachments: [CC Minutes 4-5-23.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
[23-0402](#) Appleton Housing Authority Appointment

Attachments: [AHA Appt Memo.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[23-0276](#) Resolution #2-R-23 Resolution to Eliminate No Mow May

Attachments: [#2-R-23 Resolution to Eliminate No Mow May \(1\).pdf](#)

[DPW No Mow May Memo \(4-12-23\).pdf](#)

[No Mow May Report to Council 04-10-23.pdf](#)

Legislative History

3/20/23	Municipal Services Committee	held
4/10/23	Municipal Services Committee	recommended for approval
4/10/23	Municipal Services Committee	recommended for denial

[23-0336](#) Request from Legendairy Cookies 'N Creamery for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 101 E. College Avenue.

Attachments: [Legendairy Occupancy Permit.pdf](#)

Legislative History

4/10/23	Municipal Services Committee	recommended for approval
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[23-0337](#) Award Complete Streets/Pedestrian Study Contract to ALTA Planning + Design in an amount not to exceed \$75,000.00.

Attachments: [Complete Street Ped Crossing Study Contract Award.pdf](#)

Legislative History

4/10/23	Municipal Services Committee	recommended for approval
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[23-0338](#) Award of contract for 2023 Parking Ramp Professional Engineering and Construction Administration Services to Desman Design Management in the amount not to exceed \$50,480.00.

Attachments: [Award of Contract - Desman 2023 Parking Ramp Maintenance Design Services](#)

Legislative History

4/10/23	Municipal Services Committee	recommended for approval
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2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[23-0225](#) Class "B" Beer and Reserve "Class B" Liquor Permanent Premise Amendment application for Jackson Investment Group LLC d/b/a Mr Frogs, April Anderson, Agent, located at 409 W College Ave, contingent upon approval from the Community Development and Inspections departments.

Attachments: [Mr Frogs S&L.pdf](#)

Legislative History

4/12/23 Safety and Licensing recommended for approval
Committee

3. MINUTES OF THE CITY PLAN COMMISSION

[23-0332](#) Request to approve Special Use Permit #2-23 to expand an existing outdoor patio with alcohol sales and service associated with a tavern (Mr. Frogs) located at 409 West College Avenue (Tax Id #31-3-1032-00), as shown on the attached maps, development plans, and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_Mr.Frogs_409WCollegeAve_SUP_For4-12-23.pdf](#)

Legislative History

4/12/23 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[23-0349](#) Action Item: Irish Fest of the Fox Cities requests permission to hold a ticketed private Special Event in Jones Park on September 15-16, 2023 for Irish Fest

Attachments: [Irish Fest Jones Park Special Event.docx](#)

Legislative History

4/10/23 Parks and Recreation recommended for approval
Committee

[23-0350](#) Action Item: Adopt the Proposed Revised Athletic Facilities Rental and Fee Schedule Policy

Attachments: [Athletic Field Policy Memo.docx](#)

[2023 Athletic Facilities Policy - REDLINE.pdf](#)

[2023 Athletic Facilities Policy - FINAL.docx](#)

Legislative History

4/10/23 Parks and Recreation recommended for approval
Committee

5. MINUTES OF THE FINANCE COMMITTEE

[23-0354](#)

Request to approve the following 2023 Budget Amendment

Water Utility

Water Lake Station Gate Upgrade	+ \$188,139
Fund Balance	+ \$188,139

to record 2022-23 Budget Carryover that should have been included in request as Under Contract of \$13,814 and Not Under Contract of \$174,325, for the replacement and upgrade of the gate at the Water Lake Station

Legislative History

4/10/23 Finance Committee recommended for approval

[23-0355](#)

Request to approve the AWWTP A&S Buildings Roof Repairs Project Engineering Services Amendment #1, increasing Specialty Engineering Group, LLC's total contract amount by \$39,600 from \$18,500 to \$58,100.

Attachments: [2023 AWWTP Roofing Design Contract Ammendment.pdf](#)

Legislative History

4/10/23 Finance Committee recommended for approval

[23-0356](#)

Request to award the 2023 AWWTP A-Building Renovation Project contract to RJM Construction, LLC. in the amount of \$262,328 with a contingency of \$36,000 for a project total not to exceed \$298,328.

Attachments: [2023 AWWTP A-Building Ceiling Renovation Project.pdf](#)

Legislative History

4/10/23 Finance Committee recommended for approval

[23-0357](#)

Request to award Unit J-23 Mini Storm Sewer Construction to M & E Construction, LLC. in an amount not to exceed \$200,000.

Attachments: [Contract Unit J-23.pdf](#)

Legislative History

4/10/23 Finance Committee recommended for approval

[23-0358](#)

Request to award Unit X-23 Water Main Reconstruction (Rebid) to Kruczek Construction Inc. in the amount of \$1,044,444 with a 5% contingency of \$52,222 for a project total not to exceed \$1,096,666.

Attachments: [Contract Unit X-23 \(Rebid\).pdf](#)

Legislative History

4/10/23 Finance Committee recommended for approval

[23-0362](#) CEA Review Committee Report

Attachments: [CEA Review Committee Mtg Minutes 3-20-2023.pdf](#)

Legislative History

4/10/23 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[23-0341](#) Award Unit F-23 Sanitary & Storm Sewer Cleaning and Televising to Green Bay Pipe & TV, LLC in an amount not to exceed \$266,500.

Attachments: [Utilities Committee - 04-11-23 - Award of Contract Unit F-23.pdf](#)

Legislative History

4/11/23 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[23-0334](#) Request to Approve Community and Economic Development / Public Works Re-organization.

Attachments: [CED Re-org.pdf](#)

[Community & Economic Development DRAFT 3.2023.pdf](#)

[Public Works DRAFT 3.27.23 \(1\).pdf](#)

Legislative History

4/12/23 Human Resources & Information Technology Committee recommended for approval

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.

**We are currently experiencing intermittent issues/outages with our audio/video equipment. Meeting live streams and recordings are operational but unreliable at times. This is due to delays in receiving necessary system hardware components. We continue to look for solutions in the interim and we hope to have these issues resolved soon.*