



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

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Tuesday, August 25, 2020

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.*

2. Roll call of membership

**Present:** 4 - Meltzer, Fenton, Otis and Smith

**Excused:** 1 - Prohaska

3. Approval of minutes from previous meeting

[20-1109](#)

Approval of the July 21, 2020 Utilities Committee Meeting minutes.

**Attachments:** [July 21, 2020 Utilities Committee Meeting Minutes.pdf](#)

**Fenton moved, seconded by Otis, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Fenton, Otis and Smith

**Excused:** 1 - Prohaska

[20-1108](#)

Approval of the August 19, 2020 Special Utilities Committee Meeting minutes.

**Attachments:** [August 19, 2020 Special Utilities Committee Meeting Minutes.pdf](#)

**Fenton moved, seconded by Otis, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Fenton, Otis and Smith

**Excused:** 1 - Prohaska

4. Public Hearings/Appearances

5. Action Items

[20-1111](#)

Approval of a 5% Rate Increase for Receiving Station Waste Haulers effective October 1, 2020.

**Attachments:** [utilities memo Receiving Station Rates Changes 08-03-20 \(cfs\) \(002\).pdf](#)

Fenton moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Meltzer, Fenton, Otis and Smith

**Excused:** 1 - Prohaska

## 6. Information Items

[20-1110](#)

Biosolids Storage and Biosolids Compost Discussion

*This item was discussed.*

[20-0937](#)

Department of Utilities 2020 Mid-Year Performance Reviews

**Attachments:** [Department of Utilities Performance Indicators.pdf](#)  
[2020 YTD Budget Performance Indicator Report.pdf](#)  
[Performance Indicator Water Admin YTD 2020.pdf](#)  
[Performance Indicator Water Treatment Operations YTD 2020.pdf](#)

*The reports were reviewed.*

[20-0938](#)

Department of Public Works 2020 Mid-Year Performance Reviews

**Attachments:** [Department of Public Works Performance Indicators.pdf](#)

*The reports were reviewed.*

[20-1112](#)

Monthly Reports for July:  
- Water Distribution and Meter Team Monthly Report

**Attachments:** [Water Main Breaks July 2020.pdf](#)

*The report was reviewed.*

## 7. Adjournment

Fenton moved, seconded by Otis, that the be adjourned at 5:28 p.m.. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Meltzer, Fenton, Otis and Smith

**Excused:** 1 - Prohaska