



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Wednesday, December 13, 2017

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Konezke, Plank, Spears, Coenen and Baker

3. Approval of minutes from previous meeting

[17-1957](#)

Minutes from 10-25-17

Attachments: [Minutes 10-25-17.pdf](#)

Baker moved, seconded by Spears, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

4. **Public Hearings/Apearances**

5. **Action Items**

[17-1974](#)

Request to approve Valley Transit to eliminate the .5 Road Supervisor, .5 Communication Technician and .6 Administrative Assistant and create a 1.0 Operations Supervisor position.

Attachments: [VT reorganization request 12-2017.pdf](#)

Spears moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

[17-1538](#)

Request to approve the 2018 Seasonal Pay Plan with a 1.25% adjustment and addition of Election Workers to the schedule.

Attachments: [2018 Seasonal Pay Plan.pdf](#)

[Seasonal Pay Plan for Election Workers memo.pdf](#)

Spears moved, seconded by Konezke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

[17-1960](#)

Request to approve the maximum pay for performance adjustment provision under - V. Procedures, Section D. Compensation Plan Components (b) Pay for Performance of the Salary Administration Policy.

Attachments: [Salary Administration Policy 2017partially revised-with max P4P.pdf](#)

Baker moved, seconded by Konezke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

6. Information Items

[17-1959](#)

The committee will meet in closed session to discuss status of labor negotiations, pursuant to the exemptions contained in State Statutes 19.85 (1) (c) and (e). The Committee will then reconvene into an open session and conduct further business.

Meeting went into Recess

Aldersperson Spears moved, seconded by Aldersperson Konezke, to convene in Closed Session. Roll Call. Motion Carried by the following vote:

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

Meeting reconvened

Aldersperson Baker moved, seconded by Aldersperson Spears, to rise and report, returning into open session. Upon vote, motion carried by the following vote:

Aye: 4 - Konezke, Plank, Spears and Baker

Excused: 1 - Coenen

[17-1958](#)

Recruitment Status Report 12-8-17

Attachments: [RSR thru 12-08-17.pdf](#)

This Presentation was received and filed

7. Adjournment

Baker moved, seconded by Konezke, that the be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Konezke, Plank, Spears and Baker

Excused: 1 - Coenen