



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Fox Cities Transit Commission

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Wednesday, December 13, 2017

3:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 8 - Kasimor, Detienne, Nau, Chairperson Lobner, Dvorachek, Dearborn, Wurdinger and Brown

**Excused:** 2 - Vice Chair Buckingham and McCabe

3. Approval of minutes from previous meeting

[17-1763](#)

Approval of Minutes from previous meeting

**Attachments:** [10-25-17 FCTC Minutes.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Wurdinger, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appealances

[17-1764](#)

Public Participation on Agenda Items

There was no public participation on the agenda item.

5. Action Items

[17-1950](#)

Approve the Intermunicipal Agreement with Outagamie County for Specialized Transportation Services for 2018 Contingent on Outagamie County Approval

**Attachments:** [2018 Outagamie County Contract.pdf](#)

Aldersperson Dvorachek moved, seconded by Commissioner Wurdinger, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[17-1951](#)

Approve the Intermunicipal Agreement with Winnebago County for Specialized Transportation Services for 2018 Contingent on Winnebago County Approval

**Attachments:** [2018 Winnebago County Contract.pdf](#)

Aldersperson Dvorachek moved, seconded by Commissioner Wurdinger, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[17-1952](#)

Approve the Intermunicipal Agreement with Calumet County for Specialized Transportation Services for 2018 Contingent on Calumet County Approval

**Attachments:** [2018 Calumet County Contract.pdf](#)

Aldersperson Dvorachek moved, seconded by Commissioner Wurdinger, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[17-1953](#)

Approve the Intermunicipal Agreement with the City of Neenah and the Village of Fox Crossing for the Northern Winnebago Dial A Ride Service for 2018 Contingent on City of Neenah and the Village of Fox Crossing Approval

**Attachments:** [2018 Northern Winnebago Dial-A-Ride Contract.pdf](#)

Commissioner Dearborn moved, seconded by Commissioner Kasimor, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[17-1954](#)

Approve a New Hope Temporary Five Month Extension

**Attachments:** [New Hope Extension 2018.pdf](#)

Aldersperson Dvorachek moved, seconded by Commissioner Detienne, that the Report Action Item be recommended for approval. Voice Vote. Commissioner Nau abstained. Motion Carried.

## 6. Information Items

[17-1765](#)

Approval of Payments

**Attachments:** [September 2017 Check Register.pdf](#)  
[September 2017 P-card statement.pdf](#)  
[October 2017 Check Register.pdf](#)  
[October 2017 P-card statement.pdf](#)

*This action item was moved to information items.*

Aldersperson Dvorachek moved, seconded by Commissioner Nau, that the Report Action Item be approved. Voice Vote. Motion Carried.

[17-1767](#) Introduction of Jeff Pellegrini, Maintenance Supervisor

**This Presentation was presented**

[17-1768](#) Financial Report

**Attachments:** [2017 FCTC October Monthly Income Statement.pdf](#)  
[2017 FCTC October Monthly Income Statement PT.pdf](#)

**This Presentation was presented**

[17-1769](#) Ridership and Revenue

**Attachments:** [Ridership and Revenue.pdf](#)

**This Presentation was presented**

[17-1770](#) New Flyer Update

**This Presentation was presented**

[17-1955](#) Update Contract for HVAC Replacement Project awarded to Energy Control and Design

**Attachments:** [2017 Valley Transit HVAC replacement award.pdf](#)

**This Presentation was presented**

[17-1771](#) Pending Items

**Attachments:** [Pending Items.pdf](#)  
[KPI.pdf](#)

**This Presentation was presented**

[17-1772](#) Request for Future Agenda Items

*Commissioner Nau requested a discussion of frequency of meeting dates.  
Aldersperson Dvorachek requested an update on the Valley Transit wash bay repairs.*

**This Presentation was presented**

- 7. Next Meeting Date & Time
  - December 27, 2017, 3:00 PM (Cancelled)
  - January 10, 2018, 3:00 PM

- 8. Adjournment