



MEMORANDUM

“...meeting community needs...enhancing quality of life.”

TO: Community and Economic Development Committee
FROM: Roxy Schmidt, Community Development Specialist
DATE: January 20, 2014
RE: 3rd Quarter CDBG Subrecipient Reports

INFORMATION ONLY

As required by HUD, each subrecipient of CDBG funds must submit quarterly reports to the grantee. The third quarter of the 2013 CDBG Program Year ended as of December 31, 2013, and the deadline for submittal of the quarterly report was January 15th. All subrecipients responded by the deadline. The following is a compilation of their reports:

Public Services

Total number of clients served in 3rd quarter: 187
Total number of clients served year to date: 531
Percentage of clients classified as LMI year to date: 96%

Homebuyer Assistance

Total number of clients served in 3rd quarter and year to date: 4
All clients classified as LMI households

Homeowner Rehabilitation

Total number of clients served in 3rd quarter: 12
Total number of clients served year to date: 25
All clients classified as LMI households

Acquisition

Total Number of Units/Lots Acquired in 3rd quarter: 2

Fair Housing

Total number of fair housing complaints in 3rd quarter: 0
Total number of fair housing complaints year to date: 6
Total number of referrals for clients with non-fair housing inquiries in 3rd quarter: 30
Total number of referrals for clients with non-fair housing inquiries year to date: 88
Total number of instances of technical assistance in 3rd quarter: 2
Total number of instances of technical assistance in year to date: 7