	HR Committee Working Action Agenda							Revision Date: 09/08/2014
			Projected			Committee/Council		
Budget / Action Category	Project	Status	-	Dates Critical	Process Point	Accountability	Action Needed	NOTES
					*Pending *Active *Stalled *Complete		*Informational *Direction *RATIFICATION	Note: Items involving contract negotiations or arbitrations may need closed session discussion prior to Committee and Council action.
14010 General Administration:								
Compensation Plan:								
	Compensation Review Team	Closed	August 20, 2014 Council	August 11, 2014 HR Committee	Complete D	iscuss and educate	Ratification	
PE System Implementation								
, , , , , , , , , , , , , , , , , , , ,	Performance Management System:	OPEN			Active		Informational	Ongoing training and enhancement of PE system
	2013 P4P results	Closed		5/12/2014	Complete		Informational	Data provided to Council on year 1 P4P adjustments
Health Care Reform	Health Insurance Planning and Administration:							
	Strategic Impact Study Update #1	Closed	6/19/2013	06/19/13 Council	Complete		Informational	Update to Council on HCR completed
	Strategic Impact Study Update #2	Closed	9/4/2013	09/04/13 Council	Complete		Informational	Update to Council on HCR completed
	Strategic Impact Study Update #3	Closed	2/19/2014	02/19/14 Council	Complete		Informational	Update to Council on HCR completed
	2015 Health Plan Options	Open	9/30/2014	7/7/2014	Active D	iscuss and provide direction	Need direction	Employee presentations on future health insurance plans Draft MOU is being reviewed by Housing Authority at
	Housing Authority employees on City benefit plans	Open	10/31/2014	10/6/14 HR Committee	Active		Ratification	9/29 Board Meeting
Employee Clinic:	Discussion with Outagamie County and Appleton Area School District about an employee clinic	Open		Ongoing	Active		Ratification	Discussing internally
Policy Updates:								
Toney opautes.	ADA/Reasonable Accomodation	Closed	6/18/2014	06/09/14 HR Committee	Complete		Ratification	Council ratified
	Attendance	OPEN	12/31/2014	00,00,11111100111111111111	Active		Ratification	HR Staff Reviewing
	Bloodborne Pathogens	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing
	Confined Space Entry	Closed	8/6/2014	07/21/14 HR Committee	Complete		Ratification	Council ratified
	Critical Incident Stress Debriefing	Closed	6/18/2014	06/09/14 HR Committee	Complete		Ratification	Council ratified
	Employee Status	Closed	8/6/2014	07/21/14 HR Committee	Complete		Ratification	Council ratified
	Flammable and Combustible Liquids	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing
	Fringe Benefits	Closed	6/18/2014	07/21/14 HR Committee	Complete		Ratification	Council ratified
	Fringe Benefits for Part-time employees	Closed	8/6/2014	07/21/14 HR Committee	Complete		Ratification	Council ratified
	General Safety	Closed	6/18/2014	06/09/14 HR Committee	Complete		Ratification	Council ratified
	Hot Work Management	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing
	Media Relations	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing
	Performance Management	Closed	12/31/2014		Complete		Ratification	Committee Approval
	Records Retention	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing
	References/Backgrounds/Polygraphs	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing

			Projected			Committee/Council		
Budget / Action Category	Project	Status	Resolution Date	Dates Critical	Process Point	Accountability	Action Needed	NOTES
	Right to Know	OPEN	12/31/2014		Active		Ratification	HR Staff Reviewing
	Salary Administration	Closed	12/31/2014		Complete		Ratification	Committee Approval
	Seasonal Employment	Closed	8/6/2014		Complete		Ratification	Council ratified
	Voluntary Benefits:							
	Deferred Compensation Benefit	OPEN	12/31/2014		Active		Informational	Review Voluntary Benefit Plan-Conduct Due Diligence
	Identity Theft Insurance	OPEN	12/31/2014		Active		Informational	Inquire into potential new benefit
	Accident, Disease, Critical Care Insurance	OPEN	12/31/2014		Active		Informational	Inquire into potential new benefit(s)
14020 Recruitment:	Recruitment Processes	OPEN	ONGOING		Active		Informational	Please refer to the Recruitment Status Report
	Vacation Exceptions	OPEN	ONGOING		Active		Informational	·
14030 Labor Relations:	200000000000000000000000000000000000000							
Valley Transit (Teamsters)	Valley Transit:							
Police (APPA)	Appleton Professional Police Association:							
once (711 77)	, pp							
Fire (IAFF)	Appleton Professional Fire Fighters-Local #257:							
14040 Staff Development								
and Training:	Training and Staff Development	OPEN	ONGOING		Active		Informational	Please refer to the 2014 Budget for objectives
	HealthSmart Initiatives	OPEN	ONGOING		Active		Informational	Will discuss 2014 objectives with Committee