



City of Appleton

Appleton Public Library
200 N. Appleton Street
Appleton, WI 54911

Meeting Minutes Library Board

Tuesday, October 14, 2025

5:00 PM

Appleton Public Library
200 N. Appleton Street
Cornerstone Conference Room

1. Call meeting to order

President Bastia Looker called the meeting to order at 5:00pm

2. Pledge of Allegiance

3. Roll call of membership

Others Present: Mike Alberts, Owen Anderson, Nicole Casner, Ann Cooksey, Darrin Glad, Tina Krueger, Adriana McCleer, Colleen Rortvedt, Tasha Saecker, Missy Sawicki, Maureen Ward

Present: 8 - Looker, Scheuerman, Mann, Keller, Brozek, Bunnaw, Lokensgard and Smith

Excused: 2 - Lee and Vargas

4. Approval of minutes from previous meeting

[25-1217](#)

September 16, 2025 Meeting Minutes

Attachments: [09-16-2025 Library Board Meeting Minutes.pdf](#)

Mann moved, seconded by Smith, that the September 16, 2025 Meeting Minutes be approved. Voice Vote. Motion Carried. (8-0)

5. Public Participation & Communications

[25-1216](#)

Appleton Public Library - Wisconsin Library Association Library (WLA) of the Year Award

Attachments: [WLA 2025 Library of the Year Award Winner Appleton Public Library.pdf](#)
[APL Wisconsin Library of the Year.pdf](#)

[25-1225](#)

City Star Awards 2025 - Maureen Ward Excellence in Service Delivery

Establish Order of the Day

President Looker called for a motion to place Action Items 25-1218, 25-1219 and 25-1220 on a Consent Agenda.

Keller moved, seconded by Mann that Action Items 25-1218, 25-1219 and 25-1220 be placed on a Consent Agenda. Voice Vote. Motion Carried. (8-0)

6. Action Items

Scheuerman moved, seconded by Bunnow that the Consent Agenda be approved. Voice Vote. Motion Carried. (8-0)

[25-1218](#)

Bill Register - September 2025

Attachments: [09 25 Bill Register.pdf](#)
 [MTD Sept 25.pdf](#)
 [Jul - Sep 25 Friends Quarterly Report.pdf](#)

This Report Action Item was approved

[25-1219](#)

October 2025 Budget Amendment

Attachments: [Oct 25 Budget Amendment.pdf](#)

This Report Action Item was approved

[25-1220](#)

APL - OWLS Membership Agreement 2026-2028

Attachments: [APL OWLS membership agreement 2026-2028.pdf](#)

This Report Action Item was approved

7. Information Items

A. Administrative Report

[25-1222](#)

APL Hiring Process Update

[25-1223](#)

Public Services Commission of Wisconsin Non-Profit Access Grant:
Empowering Learning and Workforce Success: Expanding Technology
Access at Appleton Public Library

[25-1224](#)

2026 Budget Process Update:
October 1, 2025 - Mayor's Executive Budget Released
November 1, 2025 - Budget Saturday
November 5, 2025 - Public Hearing
November 12, 2025 - Final Budget Adoption

Attachments: [Budget Update October Board Meeting.pdf](#)

B. Staff Updates

[25-1226](#)

Children's Program Updates

Attachments: [B.E.A.R. BINGO - Preschool final.pdf](#)
 [B.E.A.R. BINGO - School-Age final.pdf](#)

[25-1227](#)

Community Partnerships Updates

8. Adjournment

Mann moved, seconded by Scheuerman that the meeting be adjourned. Voice Vote. Motion Carried. (8-0)

The meeting was adjourned at 5:39pm