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Department of Utilities  
Wastewater Treatment Plant  
2006 E Newberry Street  
Appleton, WI 54915-3128  
920-832-5945 tel.  
920-832-5949 fax

**To:** Finance Committee Chairperson Kathy Plank and Members of the Finance Committee

**From:** Chris Stempa, Utilities Deputy Director

**cc:** Chris Shaw, Utilities Director  
Kelli Rindt, Enterprise Fund Accounting Manager

**Date:** April 2, 2019

**Re: Informational Item: *Change Order #1 to Vinton Construction Company contract as part of the Briarcliff and Midway Lift Station Improvement Projects totaling \$1,625 resulting in a decrease in contingency from \$14,615 to \$12,990. No change to overall contract amount.***

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**Explanation:**

On December 5, 2018 Common Council approved contract for the Briarcliff and Midway Lift Station Improvement Projects to Vinton Construction Company in the amount of \$194,870 plus a 7.5% contingency of \$14,615 for a total cost not to exceed \$209,485.

Change Order #1 in the amount of \$1,625 involves costs associated with including an additional low level float and associated wiring from the new Briarcliff Drive lift station wet well to the new control panel. This change will facilitate the Utility Department's intent to standardize system operation similar to other recent lift station lift station rebuilds.

If you have any questions regarding the project or change orders please contact Chris Stempa at 832-2353.