

## Recruitment Status Report

Updates thru 4/18/2024

| HR Generalist | Position                        | Dept.     | Date of Vacancy | Open Date | # of Openings | Status  |
|---------------|---------------------------------|-----------|-----------------|-----------|---------------|---|
| <b>Jessie</b> | Operator I - DPW                | DPW       | 12/05/23        | 01/09/24  | 1             | Background pending.   |
|               | Operator II - Water             | DPW       | 03/16/24        | 03/06/24  | 1             | Background pending.   |
|               | Operator I - Sanitation         | DPW       | 02/27/24        | 02/27/24  | 1             | Medical pending.  |
|               | Grounds Coordinator             | PRFM      | 02/19/24        | 04/06/24  | 1             | Application deadline: 4/21/24.  |
|               | Bus Driver                      | VT        | Multiple        | N/A       | 10            | Application deadline: 6/2/24.<br>Background pending on 1 candidate.<br>Medical pending on 1 candidate.  |
|               | Bus Driver - Part-Time          | VT        | N/A             | N/A       | N/A           | Application deadline: 6/2/24.   |
|               | Water Plant Operator            | Utilities | 03/19/24        | 01/26/24  | 1             | Panel Interviews: 4/24/24.  |
|               | Relief Operator - Water         | Utilities | 04/22/24        | 03/08/24  | 1             | Application deadline: 4/21/24.  |
|               | Economic Development Specialist | CED       | 03/21/24        | 02/23/24  | 1             | Background pending on top candidate.  |
|               | Inspector - Plumbing            | CED       | 05/11/24        | 02/29/24  | 1             | Meet and greet w/ candidate pending.  |
| <b>Morgan</b> | Police Officer                  | Police    | 12/01/23        | N/A       | 5 + Elig.     | Application deadline: open.<br>Chief interviews: 4/16/24.<br>Conditional offer extended to 1 candidate.<br>Job offer accepted, start date 6/4/24. |
|               | Principal Planner               | CED       | 05/09/24        | 04/15/24  | 1             | Application deadline: 5/12/24.  |
|               | Firefighter                     | Fire      | 05/11/24        | 03/04/24  | 4             | Application deadline: 5/5/24.   |
|               | Community Service Officer       | Police    | 01/10/24        | N/A       | 1             | Chief interviews: 4/17/24.  |
| <b>Kim</b>    | Recruitment Assistant           | HR        | 04/10/24        | 04/11/24  | 1             | Application deadline: 4/28/24.  |
|               | Library Page                    | Library   | 04/08/24        | 04/12/24  | 1             | Application deadline: 5/12/24.  |
|               | Library Page Clerk Sub          | Library   | 04/08/24        | 04/12/24  | 1             | Application deadline: 5/12/24.  |
|               | Operations Clerk                | Library   | 03/29/24        | 03/29/24  | 1             | Panel Interviews: 4/22/24.  |

**Total Positions Open: 34**

**Total Eligibility Lists: 1**

### Positions on Hold

| HR Generalist | Position                                  | Dept.   | Date of Vacancy | # of Openings | Status                               |
|---------------|---|---------|-----------------|---------------|--------------------------------------|
| <b>Jessie</b> | Library Clerk - Regular Part-Time         | Library | 07/01/22        | 1             | Internal transfer. Position on hold. |
|               | Transit Maintenance Operations Supervisor | VT      | 03/25/23        | 1             | Position on hold.                    |

**Total Positions On Hold: 2**

