



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, December 1, 2021

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [21-1645](#) Common Council Meeting Minutes of November 17, 2021
 - Attachments:** [CC Minutes 11-17-21.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
 - [21-1646](#) Public Health Thank You Day Proclamation
 - Attachments:** [Public Health Thank You Day Proclamation.pdf](#)
 - [21-1647](#) COVID-19 Report
 - Attachments:** [COVID-19 Common Council Update 12012021.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
 - [21-1614](#) Public Hearing for Rezoning #13-21 Spartan Drive (Right-of-Way) Annexation from Temporary AG Agricultural District to P-I Public Institutional District
 - Attachments:** [RZ #13-21_Notice of Public Hearing.pdf](#)
- J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[21-1580](#) Approve 15 MPH speed limit designation on Washington Street from Story Street to Bennett Street.

Attachments: [800 W. Washington Speed Limit.pdf](#)

Legislative History

11/8/21	Municipal Services Committee	recommended for approval
11/17/21	Common Council	referred to the Municipal Services Committee
11/22/21	Municipal Services Committee	recommended for approval

[21-1635](#) Approve second amendment to the 2021 Materials Testing Contract (M-21) with Westwood Infrastructure, Inc. from an amount not to exceed \$175,000 to an amount not to exceed \$229,000.

Attachments: [2021 Materials Testing Contract \(M-21\).pdf](#)

Legislative History

11/22/21	Municipal Services Committee	recommended for approval
----------	------------------------------	--------------------------

[21-1636](#) Award of 2022 Materials Testing Contract (M-22) to Westwood Infrastructure, Inc. in an amount not to exceed \$100,000.

Attachments: [2022 Materials Testing Contract \(M-22\).pdf](#)

Legislative History

11/22/21	Municipal Services Committee	recommended for approval
----------	------------------------------	--------------------------

[21-1637](#) Approve installation of STOP signs on Pine Street at Outagamie Street. (Follow-up to six-month trial period.)

Attachments: [STOP signs on Pine St to Outagamie St.pdf](#)

Legislative History

11/22/21	Municipal Services Committee	recommended for approval
----------	------------------------------	--------------------------

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION[21-1555](#)

Request to approve Rezoning #13-21 to rezone the Spartan Drive (Right-of-Way) Annexation, formerly part of the Town of Grand Chute, consisting of approximately 3.9468 acres generally located west of North Meade Street, connecting existing East Spartan Drive right-of-way to the west and east, as shown on the attached maps, from Temporary AG Agricultural District to P-I Public Institutional District

Attachments: [StaffReport_SpartanDrive Annex_Rezoning_For11-10-21.pdf](#)

Legislative History

11/10/21 City Plan Commission recommended for approval
Proceeds to Council on December 1, 2021.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**5. MINUTES OF THE FINANCE COMMITTEE**[21-1622](#)

Request to award the City of Appleton's 2021 Wastewater Lighting Upgrades project to Van Ert Electric Co, Inc in the amount of \$83,450 with a contingency of \$6,000 for a project total not to exceed \$89,450

Attachments: [2021 Wastewater Lighting Upgrades.pdf](#)

Legislative History

11/22/21 Finance Committee recommended for approval

[21-1623](#)

Request to award the City of Appleton's Green Ramp Light Fixture Installation project contract to Van Ert Electric Co, Inc in the amount of \$84,500 with a contingency of \$5,507 for a project total not to exceed \$90,007

Attachments: [2021 Green Ramp Light Fixture Installation rev 2.pdf](#)

Legislative History

11/22/21 Finance Committee recommended for approval

[21-1624](#)

Request to approve write-off of obsolete and no longer need parts from inventory

Attachments: [Inventory memo November 2021.pdf](#)

[WW Inventory Write off List.pdf](#)

[Water Inventory Write off List.pdf](#)

Legislative History

11/22/21 Finance Committee recommended for approval

[21-1639](#) Request to approve Contract Amendment / Change Order No. 1 to contract 25-21, Unit W-21 Sewer and Water Reconstruction No. 1 for installation of a water quality storm structure at Reid Golf Course in the amount of \$16,300 resulting in no change to contract contingency. Overall contract increases from \$3,290,297 to \$3,306,597

Attachments: [Unit W-21 Contract Amendment & Change Order No. 1.pdf](#)

Legislative History

11/22/21 Finance Committee recommended for approval

[21-1640](#) Request to approve Change Order No. 1 to contract 73-21, Unit E-21 Miscellaneous Concrete & Street Excavation Repair, for adjustments to project funding based on final measured quantities in the amount of \$12,977. The change order reduces contingency from \$33,000 to \$20,023. Overall contract amount remains unchanged

Attachments: [Unit E-21 Change Order No. 1.pdf](#)

Legislative History

11/22/21 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[21-1644](#) Ordinances #78-21 and #79-21

Attachments: [Ordinances going to Council 12-1-21.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.