



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, August 24, 2020

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

3. Approval of minutes from previous meeting

[20-1066](#)

Minutes from July 20, 2020

Attachments: [Minutes July 20, 2020.pdf](#)

**Prohaska moved, seconded by Otis, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

4. **Public Hearings/Appearances**

[20-1104](#)

Design Hearing for the following streets in the 2022 pavement construction program:

Atlantic Street (Oneida Street to Lawe Street)

Douglas Street (Badger Avenue to Wisconsin Avenue)

Elsie Street (Mason Street to Richmond Street)

Attachments: [Desing Hearing for 2022.pdf](#)

5. **Action Items**

[20-1105](#)

Request from Andrew Mahnke, 157 W. Seymour Street, for a variance to Municipal Code 19-91 (f)(3) to extend driveway 18 feet.

Attachments: [157 S. Seymour St-variance.pdf](#)

Wolff moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1113](#)

Request from Sue & Larry Bogenschutz for a street occupancy permit to create planting areas in three locations on S. Jackman Street at Water Street (see Plot A, B & C on attached map) contingent upon all installation, maintenance and watering being the responsibility of the Bogenschutzes or other volunteers, and not the responsibility of the city of Appleton.

Attachments: [Jackman Water Street Overview.pdf](#)

Prohaska moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-1114](#)

Request for a Street Occupancy Permit to place a tower crane, jersey barriers and fencing in the College Avenue right-of-way for the Block 800, LLC multi-tenant retail/residential construction project (800 block W. College Avenue) be approved through October 10, 2020.

Attachments: [800 Block Construction.pdf](#)

Coenen moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

6. Information Items

[20-1106](#)

Inspection Division Permit Summary Comparison Report for July, 2020.

Attachments: [Inspection Division Permit Summary-July, 2020.pdf](#)

7. Adjournment

Prohaska moved, seconded by Otis, to adjourn the meeting at 5:10 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff