



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final-revised City Plan Commission

*Any questions about items on this meeting are to be directed  
to the Community and Economic Development Department,  
920-832-6468.*

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Tuesday, April 23, 2019

4:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 4:02 p.m.**

2. Roll call of membership

**Present:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Alderperson Meltzer

**Absent:** 1 - Palm

*Others present:*

*Alderperson Alex Schultz, District #9*

*Alderperson Christine Williams, District #10*

*Scott Hanneman, 141 River Drive*

*Pat Flanagan, Flanagan's Stop & Shop*

*Antoinette Powell, 401 W. Prospect Avenue*

*Gwen Sargeant, 2401 W. Cherokee Drive*

3. Approval of minutes from previous meeting

[19-0518](#)

City Plan Minutes from 4-9-19

**Attachments:** [City Plan Minutes 4-9-19.pdf](#)

**Rabec moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Alderperson Meltzer

**Absent:** 1 - Palm

4. **Public Hearings/Appearances**

5. **Action Items**

[19-0519](#)

Request to approve the dedication of land for public right-of-way for Spartan Drive and Meade Street, generally located west of N. Meade Street and south of E. Broadway Drive (part of Tax Id #31-6-6100-60), as shown on the attached maps

**Attachments:** [StaffReport\\_SpartanWestOfMeade\\_StreetDedication\\_For04-23-19.pdf](#)

**Aldersperson Meltzer moved, seconded by Rabec, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Aldersperson Meltzer

**Absent:** 1 - Palm

[19-0520](#)

Request to approve the dedication of land for public right-of-way for the vision corner located on the east side of N. Kurey Drive and E. Broadway Drive road intersection (part of Tax Id #31-1-9310-22), as shown on the attached maps

**Attachments:** [StaffReport\\_KureyDrEastSide\\_VisionCornerStreetDedication\\_For04-23-19.pdf](#)

**Uslabar moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Aldersperson Meltzer

**Absent:** 1 - Palm

[19-0521](#)

Request to approve the dedication of land for public right-of-way for the vision corner located on the west side of N. Kurey Drive and E. Broadway Drive road intersection (part of Tax Id #31-1-9310-27), as shown on the attached maps

**Attachments:** [StaffReport\\_KureyDrWestSide\\_VisionCornerStreetDedication\\_For04-23-19.pdf](#)

**Uslabar moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Aldersperson Meltzer

**Absent:** 1 - Palm

[19-0556](#)

Request to approve the naming of 22 alleys located throughout the City, honoring some of Appleton's historic citizens as depicted in the attached list of names and map, so as to mitigate confusion for public safety personnel, the post office, delivery drivers and residents

**Attachments:** [StaffReport\\_Naming22Alleys\\_For4-23-19.pdf](#)  
[EmailfromAntoinettePowellreCleggetname .pdf](#)

**Mayor Hanna moved, seconded by Alderperson Meltzer, that the Report Action Item be held for 2 meetings (until the May 21, 2019 Plan Commission meeting). Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Alderperson Meltzer

**Absent:** 1 - Palm

[19-0573](#)

Confirm the following:

- Elect a Vice-Chair
- Designate a Contact Person

*Alderperson Meltzer was elected as Vice-Chair. Director Karen Harkness will be the contact person.*

**Buetow nominated Alderperson Meltzer to be the Vice Chair. Uslabar seconded. No other nominations were received. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Alderperson Meltzer

**Absent:** 1 - Palm

## 6. Information Items

[19-0576](#)

Set Meeting Date and Time

*The City Plan Commission will meet at 4:00 p.m. on Tuesdays the week following Council.*

**The Commission determined the meeting date and time will remain the Tuesdays the week following the Common Council meeting at 4:00 p.m.**

## 7. Adjournment

**Uslabar moved, seconded by Rabec, that the meeting be adjourned at 4:35 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Alderperson Meltzer

**Absent:** 1 - Palm