



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, August 17, 2021

4:30 PM

City Hall, 6th Floor A/B

1. Call meeting to order

President Rebecca Kellner called the meeting to order at 4:31pm

2. Roll call of membership

Others Present: Owen Anderson, Nicole Casener, Ann Cooksey, Robert Edwards, Alderperson Denise Fenton, Dean Gazza, Tina Krueger, Adriana McCleer, Daniel McGinnis, Colleen Rortvedt, Tasha Saecker, Kara Sullivan, Nicholas Vande Castle, Michael Vang, Maureen Ward

SOM Architects: Jason Fisher, Julie Michiels, Andrea Telli, Chris Whelan

Present: 10 - Hartjes, Looker, Kellner, Exarhos, Scheuerman, Mann, Nett, Van Zeeland, Keller and Brozek

Others : 1 - Sivasamy

3. Approval of minutes from previous meeting

Kellner called for a motion to amend the Agenda and remove item 21-1181 from the Agenda.

Hartjes moved, seconded by Scheuerman to amend the 8/17/2021 Agenda and remove item 21-1181 from the Agenda. Voice Vote. Motion Carried. (10-0)

[21-1131](#)

July 20, 2021 Meeting Minutes

Attachments: [July 20 2021 Meeting Minutes.pdf](#)

Mann moved, seconded by Hartjes, that the July 20, 2021 Meeting Minutes be approved. Voice Vote. Motion Carried. (10-0)

4. Public Participation and Communications

[21-1132](#)

Robert Edwards, Library Business Manager

[21-1133](#)

Building Project Updates by Architects Skidmore, Owings and Merrill

[21-1136](#) Library Building Project Update

Attachments: [Building Project Update August 2021.pdf](#)

Establish Order of the Day

President Kellner moved Information Item 21-1136 to follow Public Participation and Communications Item 21-1133

5. Action Items

[21-1134](#) Bill Register - July 2021

Attachments: [July 2021 Bill Register.pdf](#)
[July 2021 Budget Report.pdf](#)

Looker moved, seconded by Scheuerman, that the July 2021 Bill Register be approved. Voice Vote. Motion Carried. (10-0)

[21-1135](#) Report of the Nominating Committee

Attachments: [Nominating Committee Meeting Minutes 8-12-2021.pdf](#)

Mann moved, seconded by Hartjes, that the nominations for Slate of Officers, President - Nancy Scheuerman, Vice-President - Margret Mann and Secretary - Patricia Exarhos be approved. Voice Vote. Motion Carried. (10-0)

6. Information Items

A. Administrative Report

[21-1137](#) Mid-Year 2021 Statistics (Jan - June)

Attachments: [JUNE 2021.pdf](#)

[21-1138](#) APL Hiring Processes

[21-1139](#) Pandemic Continuity of Operations

Attachments: [Mask Memo 8-5-2021 \(1\).pdf](#)

[21-1140](#) Board Meeting Location Update

[21-1141](#) Upcoming Committee Meetings

B. Presidents Report[21-1142](#)

Trustee Training: Trustee Essentials Chapter 10 - Developing Essential Library Policies

Attachments: [TE10 Developing Essential Library Policies.pdf](#)
[APL Policies Link](#)

C. Staff Updates[21-1143](#)

Children's Program Updates

[21-1144](#)

Community Partnerships Updates

7. Adjournment

Exarhos moved, seconded by Mann that the meeting be adjourned. Voice Vote. Motion Carried. (10-0)

The meeting was adjourned at 6:29pm