



# MEMORANDUM

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"...meeting community needs...enhancing quality of life."

TO: Community and Economic Development Committee  
FROM: Nikki Gerhard, Community Development Specialist  
DATE: June 13, 2018  
RE: 2017 Consolidated Annual Performance and Evaluation Report (CAPER)

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The City of Appleton has prepared its 2017 Consolidated Annual Performance and Evaluation Report (CAPER) as required by the U.S. Department of Housing and Urban Development (HUD). The CAPER discusses Community Development Block Grant (CDBG) activities undertaken by the City of Appleton during the 2017 Program Year (April 1, 2017-March 31, 2018).

The CAPER was available May 7 - June 6, 2018, for public comment. No comments were received.

Comments on the CAPER will also be accepted during a public hearing that will be held during the June 13, 2018, CEDC meeting. The primary function of this hearing is to obtain citizen comments on the submission.

The City considers all public input received before preparing its final submission, in addition to providing HUD with a summary of such comments as they relate to the 2017 CAPER. The CAPER is due to HUD by June 29, 2018.

A copy of the CAPER may be found online at [www.appleton.org](http://www.appleton.org) on the CDBG Program page or a copy is available for viewing at the fifth floor Customer Service area at City Hall.

Staff requests that CEDC approve the 2017 CAPER.

If you have any questions, please contact me at (920) 832-6469 or [nikki.gerhard@appleton.org](mailto:nikki.gerhard@appleton.org). Thank you!