

**RECRUITMENT STATUS REPORT  
UPDATES THRU 10-3-14**

<b>STAFF PERSON</b>	<b>POSITION</b>	<b>DEPT.</b>	<b>Date of Vacancy</b>	<b>RTF Approval Date</b>	<b># of Openings</b>	<b>STATUS</b>
<b>KIM</b>	Inspector	DPW	6/27/14	6/17/14	1	Resignation of Johan Hendriks Medical and references pending on top candidate
	Operator I – Street	DPW	9/29/14	6/23/14	1	Vacancy created by Paul Leidel promotion Application deadline date 10/12/14
	Laborer	DPW	Anticipated	6/25/14 – 1 Anticipated - 2	2 anticipated 1 – 9/22/14	Anticipated vacancies – will add to eligibility list 6 people placed on eligibility list Medical pending on final candidate Trevor VanStraten started 9/26/14
	Customer Service Specialist	DPW	10/6/14	9/10/14	1	Interviews 10/7/14
<b>JAY/ SANDY</b>	Police Chief	Police	9/5/14	8/13/14	1	Applications under review
<b>JAY</b>	Police Officer	Police	NA	NA	Est. new Elig. List	PFC interview dates pending
	Customer Service Accounting Manager	Finance	6/30/14	7/22/14	1	Top candidate failed Dr. Fico Interviews 10/16/14
	Account Clerk I	Finance	9/26/14	9/17/14	1	Application deadline 10/5/14
	Assistant City Attorney I	Legal Serv.	9/12/14	8/21/14	1	Interviews on 10/13/14 and 10/14/14
	Assistant City Attorney II	Legal Serv.	08/25/14	4/1/14	1	Application deadline 10/19/14
	Administrative Assistant	Comm Dev	1/17/14	9/9/14	1	Interviews on 10/15/14
	Fire Fighter	Fire	9/19/14	Pending	1	David Ferris resignation

**TOTAL POSITIONS OPEN = 12    TOTAL ELIGIBILITY LISTS = 1**

**Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.**

**POSITIONS ON HOLD**

<b>STAFF PERSON</b>	<b>POSITION</b>	<b>DEPT</b>	<b>Date(s) of Opening(s)</b>	<b>RTF Approval Date</b>	<b># of Openings</b>	<b>Person Vacating Position/Status</b>
<b>KIM</b>	8 Month Engineering Technician	DPW	5/30/14	7/8/14 – to fill in spring 2015	1	Resignation of Josh Collien
	Operations Supervisor	VT	10/3/14	Pending	1	Potential T.O. change will be coming forward

**TOTAL POSITIONS ON HOLD = 2    TOTAL ELIGIBILITY LISTS = 0**