

# Memorandum

---

**To:** Parks & Recreation Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** 8/23/2013

**Re:** Resolution #18-R-13/Oswald/Croatt

---

The following resolution was submitted by Alderpersons Oswald and Croatt -

#18-R-13/Oswald/Croatt - "Whereas, the City of Appleton has made recent investments and policy changes intended to recycle more frequently and efficiently, and Whereas, encouraging more frequent and efficient recycling is in the City's interest, whether it be on residential, commercial or public property. Now, Therefore, Be it Resolved, that the Parks, Recreation and Facilities Management Department install recycling receptacles in City parks and in City facilities with public access where trash receptacles are present."

The Parks, Recreation and Facilities Management staff reviewed this resolution to determine the cost of implementation and ongoing operations. If approved by the Common Council we recommend that each park location start with one container per site. In addition, additional containers would be placed where larger gatherings occur such as the two pools and the Memorial Park ball complex. These locations would start with two or three containers for single stream recycling. If it is found that additional containers are needed at certain sites we would add them based on need. Most City facilities already have recycling containers in their public areas with few exceptions. Where voids exist containers would be added.

After picking up the waste and recycling, the crew deposits it in dumpsters in multiple City park and facility locations. To start we recommend the lease of five dumpsters that would be placed in the same locations as the waste dumpsters. We would start with 4-yard dumpsters picked up weekly.

Ongoing costs include labor, clear liners and any replacement of the containers due to vandalism or damage. We are estimating approximately 10,000 liners per year. This is based on 50 containers with 200 changes per year. With regards to labor, no additional staff would be hired. We assume that this task will require up to five additional minutes for each pick-up, replacement of the liner and delivery to the dumpsters. We will continue to monitor the need to add additional staff as our responsibilities grow.

Cost Breakdown

<u>Start-up Expense (1<sup>st</sup> Year)</u>	<u>Quantity</u>	<u>Each</u>	<u>Total Cost</u>
Recycling Containers (Parks)	35	\$41.75	\$1,461
Recycling Containers (Facilities)	15	\$100.00	\$1,500
Dumpster Service (annual)	5	\$600.00	\$3,000
Liners	10,000		\$1,773
			<u>\$7,734</u>

<u>Annual Expense (Recurring)</u>	<u>Quantity</u>	<u>Each</u>	<u>Total Cost</u>
Recycling Containers	5	\$41.75	\$208
Dumpster Service (monthly)	5	\$600	\$3,000
Liners	10,000		\$1,773
			<u>\$4,981</u>

If approved I would add the expense to the 2014 budget with plans to implement at that time, unless another funding source is provided by the Common Council.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org). Thank you.