



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Municipal Services Committee

Tuesday, September 10, 2013

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Alderperson Greg Dannecker, Alderperson Patti Coenen, Alderperson Joe Martin and Alderperson Kole Oswald

Excused: 1 - Alderperson Chris Croatt

3. Approval of minutes from previous meeting

Alderperson Coenen moved, seconded by Alderperson Martin, that the minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald

[13-1296](#)

Minutes from August 27, 2013.

Attachments: [Meeting Minutes 8-27-2013.pdf](#)

4. Public Hearings/Appearances

5. Action Items

[13-1277](#)

Request from Integrity Construction, LLC potential developer for an exception to the City's Access Control Policy to construct two access points closer than 600 feet.

Attachments: [Aspen Meadow Plat Map.pdf](#)
[Integrity Heights location map.pdf](#)

Alderperson Martin moved, seconded by Alderperson Coenen, that the Report Action Item be denied. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald

[13-1295](#)

- Primrose Lane from Oneida Street to Ashbrook Street
Be reconstructed with asphalt pavement and curb and gutter to a width of 33' from back of curb to back of curb. In areas with delineated on-street parking, the pavement width would be 39' from back of curb to back of curb, with the delineated parking areas being 9' wide measured from the face of curb per Exhibit "A". The current street width varies from 22 feet to 28 feet. New 5' sidewalks would be constructed along both sides of Primrose Lane.

- Juniper Lane from Ashbrook Street to Vermillion Street
- Shasta Lane from Ashbrook Street to Vermillion Street
- Ashbrook Street from Shasta Lane to Juniper Lane
- Friendly Street from Shasta Lane to Juniper Lane
- Ivy Street from Shasta Lane to Juniper Lane
- Vermillion Street from Shasta Lane to Juniper Lane
Be reconstructed with asphalt pavement and curb and gutter to widths varying from 29' to 39' from back of curb to back of curb, depending on the locations of delineated on-street parking. The streets would include two 10' travel lanes and may include 9'-wide delineated parking lanes measured from the face of curb per Exhibit "A". The current paved street widths vary from 24 feet to 26 feet, with gravel parking areas occupying a large portion of the remaining public right-of-way. New 5' sidewalks would be constructed along one side of Ashbrook Drive, Juniper Lane, Vermillion Street and Shasta Lane.

Attachments: [Fox Valley Estates Street layout.pdf](#)

Alderson Oswald moved, seconded by Alderson Martin, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Dannecker, Alderson Coenen, Alderson Martin and Alderson Oswald

[13-1278](#)

Request from Janeine Cardin to appeal her \$50 Weed Administration Fee for 821 S. Memorial Drive.

Attachments: [Janeine Cardin.pdf](#)

Alderson Martin moved, seconded by Alderson Oswald, that the Report Action Item be denied. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Dannecker, Alderson Coenen, Alderson Martin and Alderson Oswald

6. Information Items

[13-1279](#)

Director's Report
* College Avenue Bridge Railing Project
* Timber Rattlers Tree Donation

[13-1280](#)

Inspection Division Permit Summary Comparison Report for August, 2013.

Attachments: [Inspections Permit summary 1-3-13 thru 8-31-13.pdf](#)

[13-1119](#)

R/B - Smith - Glendale Avenue from Ballard Road to Roemer Road be reconstructed with concrete pavement and curb and gutter to a width of 48' from back of curb to back of curb, which is 1' narrower than the existing street width. The newly reconstructed Glendale Avenue would include an 8' parking lane along the north side of the street, a 3' buffer area between the parking lane and bike lane, a 5' wide bike lane along the north side of the street, two 12.5' travel lanes, and a 6' wide bike lane along the south side of the street. Parking would be removed from the south side of Glendale Avenue within the proposed project limits. New Sidewalks would be constructed to the right-of-way line along both sides of Glendale Avenue within the project limits.

Approved by a vote of Aye-2/Dannecker, Oswald; Nay-1/Martin.

Amendment #1 at 9/4/13 Council: Strike "north" in all cases, replace with "south", and vice versa. This amendment will move the proposed parking lane from the north to the south side of the street. Approved by a vote of Aye-10; Nay-5.

Amendment #2 at 9/4/13 Council: In the last sentence, strike "both sides" and replace with "the north side". This removes the proposed sidewalk from the south side of the road. Approved by a vote of Aye-8; Nay-7.

Aldersperson Dannecker moved, seconded by Aldersperson Coenen, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Martin and Aldersperson Oswald

[13-1291](#)

All properties within the Glendale Avenue (Ballard to Roemer) Reconstruction Project that will not have sidewalks installed as part of the project, be required to either remove all signage, parking, etc. from the street right-of-way or apply for a permanent street occupancy permit through the Municipal Services Committee.

Aldersperson Oswald moved, seconded by Aldersperson Martin, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Dannecker, Aldersperson Coenen, Aldersperson Martin and Aldersperson Oswald

7. Adjournment

Aldersperson Oswald moved, seconded by Aldersperson Coenen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Martin and Alderperson Oswald