



DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric Lom, City Traffic Engineer
Date: September 3, 2014
Re: Traffic ordinance changes related to the 2014 Mason St Parking Cut-In Project

The following traffic-related ordinance changes are necessary to implement the approved plans for the *2014 Mason Street Parking Cut-In Project* near Lincoln Elementary School and Grace Lutheran Church.

To accomplish this, the following ordinance action is required:

1. **Create:** “Parking be prohibited on the east side of Mason Street from Winnebago Street to a point 75 feet north of Commercial Street.”
2. **Create:** “No Parking/Passenger Loading Zone/No Unoccupied Vehicles from 7:30 a.m. to 4:30 p.m. on school days on the east side of Mason Street from a point 75 feet north of Commercial Street to a point 167 feet north of Commercial Street.”
3. **Create:** “Stopping, standing and parking be prohibited from 7:30 a.m. to 4:30 p.m. on school days, except for bus loading, on the east side of Mason Street from a point 167 feet north of Commercial St to a point 20 feet south of Spring Street.”
4. **Create:** “Parking be prohibited on the east side of Mason Street from Spring Street to a point 20 feet south of Spring Street.”