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Finance Department
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TO: Chairperson Vered Meltzer and Members of the Utilities Committee

FROM: Kelli Rindt, Enterprise Fund Accounting Manager

DATE: July 15, 2020

RE: *Update on the suspension of the late payment charges for Water, Wastewater, Stormwater and Refuse that are billed on the City Service Invoice and amendment to temporary ordinance.*

In late March of this year the Wisconsin Public Service Commission (PSC) and the City acted to temporarily suspend late fees on services billed on the City Service Invoice. On June 26, 2020 the PSC issued a Supplemental Order that allowed for the late fee suspension to be lifted.

This order required that late fees could be assessed again starting on or after July 15, 2020, but no later than December 31, 2020. Further direction from the PSC also required that no late fees be assessed on charges incurred between March 24 and July 15, 2020. The City's billing system would require extensive programming and testing to meet the PSC requirement of not assessing late fees on charges incurred between March 24 and July 15, 2020.

The City has given notice to the PSC that water utility late fees will continue to be waived until November 16, 2020 after the tax roll transfer of the past due balances is complete. The City's temporary suspension of late fees for Wastewater, Stormwater & Refuse will also continue until November 16, 2020 and it is necessary to amend temporary ordinance 94-20 to reflect this date. Accordingly, staff recommends the following action:

Approve an amendment to temporary ordinance 94-20 to reflect that late charges for sewer service, Stormwater Utility and solid waste collection remain suspended until November 16, 2020 at which time the ordinance shall automatically be repealed.

Should you have questions please contact me at phone: 832-6316.