



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, March 11, 2019

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm.

2. Roll call of membership

Present: 4 - Alderperson Plank, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Lobner

3. Approval of minutes from previous meeting

[19-0346](#)

Finance Committee minutes from February 25, 2019 meeting

Attachments: [MeetingMinutes25-Feb-2019-09-39-46.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Lobner

4. Public Hearings/Appearances

5. Action Items

[19-0347](#)

Request to approve Relocation Order for Construction of Oneida Street, south of Lawrence Street, a stairway to Rocky Bleier Run, assess to the public parking ramp and necessary retaining walls

Attachments: [Oneida \(Pfefferle-Hoffman\) - Relocation Order.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Lobner

[19-0349](#)

Request for City of Appleton to waive the sidewalk special assessment for 1225 W Cedar Street in exchange for dedication of 752 SF of property needed for future maintenance, and to install a sheet pile retaining wall for the construction of the sidewalk / multi-purpose sidepath

Attachments: [Cedar St sidewalk sp assessment.pdf](#)

Alderperson Croatt moved, seconded by Alderperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

Excused: 1 - Alderperson Lobner

[19-0352](#)

Request to approve the following 2018 Budget adjustments:

Housing Rehabilitation Grant

Project Repayment Revenue	+\$ 53,900
Federal Grants	+\$ 76,000
Fund Balance	- \$ 42,511
Grant Expenses	+\$172,411

to record additional project repayments and grant funds awarded in 2018 and related expenditures (2/3 of Common Council required for approval)

Police Grants Fund

State Grants	+\$60,660
Local Aid	+\$10,000
Grant Expenses	+\$70,660

to record additional local and state grant revenue and related expenditures (2/3 of Common Council required for approval)

General Fund- Fire Department

State Aids	+\$70,000
Salaries	+\$70,000

to record additional State reimbursement for overtime incurred in training exercises (2/3 of Common Council required for approval)

General Fund

Salaries/Fringe Benefits - Police Department	+\$97,000
Salaries/Fringe Benefits - Mayors Office	+\$ 1,100
Wage Reserve	- \$98,100

to allocate wage reserve funds (2/3 of Common Council required for approval)

Attachments: [Finance Committee - 2018 Final Budget adjustments_.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

Excused: 1 - Aldersperson Lobner

6. Information Items

[19-0350](#)

Director's Reports:

Finance

- Tyler Munis ERP Project
- Staffing
- 2018 Audit

This Presentation was presented

[19-0351](#)

The following 2018 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

Health - Prevention Grant

State Grant	+\$10,250
Miscellaneous Supplies	+\$10,250

to record additional grant funds received

TIF 3 Special Revenue Fund

Audit Expense	+\$53
Fund Balance	- \$53

to record additional audit expenses incurred in excess of budget

TIF 10 Capital Projects Fund

Audit Expense	+\$53
Fund Balance	- \$53

to record additional audit expenses incurred in excess of budget

This Presentation was presented

[19-0358](#)

Contract 75-17 was awarded to August Winter & Sons for \$398,575 with a contingency of \$59,786 for Iron Salt Rehab. Change orders were approved totaling \$23,795. Final contract amount is \$422,370 with a contingency of \$35,991. Payments issued to date total \$411,810.75. Request final payment of \$10,559.25

This Presentation was presented

7. Adjournment

Aldersperson Croatt moved, seconded by Aldersperson Baranowski, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Lobner