



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, November 11, 2019

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Aldersperson Coenen called the meeting to order at 4:30 p.m.*

2. Roll call of membership

**Present:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

3. Approval of minutes from previous meeting

[19-1677](#)

Minutes from October 21, 2019

**Attachments:** [Minutes from October 21, 2019.pdf](#)

**Croatt moved, seconded by Firkus, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

4. Public Hearings/Appearances

5. Action Items

[19-1594](#)

R/B-Approve proposed changes to Municipal Code Section 19-90 related to parking violation forfeitures.

**Attachments:** [Changes to Municipal Code Section 19-90.pdf](#)

*Item 19-1594 held until December 9, 2019 meeting.*

**Williams moved, seconded by Coenen, that the Report Action Item be held.  
Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

[19-1692](#)

**Minor Street**-from Meade Street to Rankin Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 28' from back of curb to back of curb, which is the same width as the existing street. Existing parking provisions within the project limits will remain unchanged.

**Williams moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

[19-1693](#)

**Jackson Street**- from Calumet Street to Fremont Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

**Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

[19-1694](#)

**Glendale Avenue**- from Mason Street to Richmond Street, be reconstructed with concrete pavement and curb and gutter to a width of 35' from back of curb to back of curb, which is 2' narrower than the existing street.

A new bike lane is to be incorporated along the north side of Glendale Avenue within the project limits. On-street parking would be prohibited along the north side of Glendale Avenue.

A new on-street parking lane is to be incorporated along the south side of Glendale Avenue within the project limits.

New traffic calming circles to be constructed at the intersections of Glendale Ave & Summit St and Glendale Ave & Locust St.

New raised medians to be constructed at Glendale Ave & Bennet St.

New dedicated turn lanes to be incorporated along Glendale Avenue at Mason Street and Richmond Street.

**Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

[19-1678](#)

Request from EnviroForensics, LLC for a permanent street occupancy permit to install two (2) groundwater monitoring wells in Meade Street for tax key parcel 31-1-1145-00.

**Attachments:** [EnviroForensics-permanent street occupancy.pdf](#)

**Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

[19-1679](#)

Request from Wisconsin Electric Power Company for a permanent street occupancy permit for two (2) transformers and associated conduit and cable in the City Center Street right of way. This approval is required in addition to a corresponding easement that requires Finance Committee and Council approval.

**Attachments:** [Wisconsin Electric Power Co-permanent street occupancy.pdf](#)

**Croatt moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

[19-1680](#)

Approve John Street Vacation as shown on Exhibit "A".

**Attachments:** [John Street Vacation.pdf](#)

**Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

[19-1681](#)

Approve McDonald Street Vacation as shown on Exhibit "A".

**Attachments:** [McDonald Street Vacation.pdf](#)

**Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

[19-1682](#)

Approve Snow Storage Lease Agreement with Crescent Lofts-Appleton, LLC for Winter 2019/2020.

**Attachments:** [Snow Storage Lease Agreement.pdf](#)

**Firkus moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

[19-1686](#)

Approve Snow Storage Limited License Agreement with Menard, Inc. for Winter 2019/2020.

**Attachments:** [Snow Storage Limited Lease Agreement.pdf](#)

**Firkus moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

[19-1723](#)

Approve amendment to Municipal Code Section 12-30 Public nuisances affecting peace and safety to add language regarding leaves and yard debris on sidewalks.

**Attachments:** [Amendment 12-30 Public nuisance.pdf](#)

**Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin

## 6. Information Items

[19-1688](#)

2019 Snow plows painted by AASD Elementary Schools.

**Attachments:** [2019 Painted snow plows .pdf](#)

[19-1687](#)

Inspections Division Permit Summary Comparison Report for October, 2019.

**Attachments:** [Inspections Division Permit Summary Report-October, 2019.pdf](#)

[19-1684](#)

Urban Forestry Catastrophic Storm Grant awarded to City of Appleton for \$8,428.19.

**Attachments:** [Urban Forestry Storm Grant.pdf](#)

7. Adjournment

**Williams moved, seconded by Croatt, that the meeting be adjourned at 5:01.**

**Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Croatt, Coenen, Williams and Firkus

**Excused:** 1 - Martin